



By-Laws of the International Taekwon-Do Federation

Adopted Friday 29th September 2017

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BY-LAWS OF: THE INTERNATIONAL TAEKWON-DO FEDERATION BASED IN SOUTH KOREA.

CHAPTER 1 ORGANISATION TYPE AND LOCATION

ARTICLE 1.0.1 ORGANISATION DETAILS

- Article 1.0.2 Name: The body shall be known as the International Taekwon-Do Federation (ITF)
- Article 1.0.3 Location: **The operating centre will be located at:**
Song Nam Building (3rd Floor)
154 Bodeum 3 Ro
Sejong City South Korea
The registered office will be located at:
642-19 Yeoksam-dong
Seoul, KR
- Article 1.0.4 Type of body: Incorporated “not for profit”

CHAPTER 2 ADMINISTRATIVE STRUCTURE AND THE EXECUTIVE

ARTICLE 2.1.0. COUNCIL OF MASTERS

- Article 2.1.1. The Council of Masters is the executive decision making body of the ITF.
- Article 2.1.2. The Council of Masters (COM) consists of a maximum of nine members who are drawn from the senior members of the ITF and are at minimum 7th degree black belts. One member of the Council of Masters will by necessity be a native of the Republic of Korea in order to ensure that the Council is provided with knowledge of Korean legislation, has a connection with the government of the Republic of Korea and input from and understanding of Korean culture and tradition. This member will be appointed by a process that involves Korean members of the ITF.

ARTICLE 2.2.0. DUTIES

The main responsibility of a member of the Council of Masters is to oversee the functioning of the ITF along with the implementation of programs that are consistent with the strategy, vision and mission of The ITF. The main duties are as follows:

- Article 2.2.1. To communicate and promote the ITF’s mission and it’s programs to the Taekwon-Do community,
- Article 2.2.2. Understand the policies and procedures of the ITF,
- Article 2.2.3. Be aware of current trends in the Taekwon-Do community and address them as they relate to the ITF’s mission, objectives, and programs,
- Article 2.2.4. Organizational leadership and guidance,
- Article 2.2.5. Formulate and oversight of policies and procedures,
- Article 2.2.6. Financial management, including adoption and oversight of the annual budget,
- Article 2.2.7. Oversight of program planning and evaluation,

ARTICLE 2.3.0. ELIGIBILITY REQUIREMENTS – TO BE CONSIDERED TO BE A MEMBER OF THE COM THE CANDIDATE MUST HAVE:

Essential:

- Article 2.3.1. At a minimum a 7th Degree Black Belt in Taekwon-Do,
Article 2.3.2. Proven technical knowledge and understanding of ITF Taekwon-Do technique and philosophy,
Article 2.3.3. A long and effective track record of working, training and promoting the art of Taekwon-Do,
Article 2.3.4. Experience in leading an organization, business or a large group of people,
Article 2.3.5. The ability to guide and mediate ITF actions with respect to organizational priorities and governance concerns,
Article 2.3.6. The capacity to monitor financial planning and financial reports,
Article 2.3.7. Diplomatic skills and a natural affinity for cultivating relationships and persuading, convening, facilitating, and building consensus among diverse individuals,

Desirable

- Article 2.3.8. Had personal interaction with the Founder of Taekwon-Do General Choi Hong Hi,
Article 2.3.9. Personal qualities of integrity, credibility, and a passion for improving the lives of ITF members,
Article 2.3.10. If there is no candidate available from the last election then the COM will have the right to appoint a member to the COM who fulfils the requirements using a majority voting system of suggested new candidates.

ARTICLE 2.4.0. FOUNDATIONAL MEMBERS OF THE COM

- Article 2.4.1. The existing members of the COM will have their positions ratified at the inaugural Congress with four members being appointed for 3 (three) years and four members for 6 (six) years and the Korean member for 6 (six) years.
Article 2.4.2. The four members who will stand down from their positions after three years will be the last four members who were appointed to the COM but will be eligible for re-election.
Article 2.4.3. The other four members will then stand down at the end of the six year term following the inaugural Congress but will be eligible for re-election.
Article 2.4.4. The process of election of members of the COM will then be replicated every three years following these initial appointments.

ARTICLE 2.5.0. ELECTORAL PROCESS

- Article 2.5.1. The electoral process will be separate from the Congress and will be conducted through the administration using electronic means.
Article 2.5.2. Candidates who comply with the appointment requirements in part 2.3.0 and wish to be considered will seek the support of the ITF membership who have voting rights (premium, lifetime and group members). This must be done between 6 (six) months and 3 (three) months prior to the vote by expressing interest via an e-mail addressed to the ITF Administration.
Article 2.5.3. If a candidate can garner a minimum specific number of votes (to be determined) from the membership (via an online voting system organized by the ITF between 3 (three)

months and 1 (one) month prior to the election), they will then be considered as a valid candidate for appointment.

Article 2.5.4. The individuals eligible to vote will be all valid candidates and existing members of the COM will then vote by ranking the valid candidates in their order of preference 1-4. Candidates will then gather points from this ranking such that for each 1st preference they gain 4 points, for each 2nd preference they gain 3 points, for each 3rd preference they gain 2 points and for each 4th preference they gain 1 point.

Article 2.5.5. The four candidates with the highest points will be appointed to the vacant positions. The appointees will then hold this role for a period of six years unless circumstances dictate otherwise (e.g. resignation, death, or misconduct).

Article 2.5.6. If the process results in a tie for any of the four open positions then another round of voting will take place that will include only the tied candidates with all eligible voters able to lodge a new vote for the tied candidates.

Article 2.5.7. This process will then be repeated three years after the first expressions of interest are requested such that the 4 remaining members of the COM will vacate their positions and the process of election and appointment will be repeated.

Article 2.5.8. These new members will then hold their positions for a six year period unless circumstances dictate otherwise (e.g. resignation, death, or misconduct).

Article 2.5.9. Any Member of the COM who is vacating positions is eligible to re-apply for the vacant positions.

Article 2.5.10. If a position on the COM becomes available due to resignation, death or other circumstance within the term of a position then a countback of the vote will ensue and the next highest voted candidate will be appointed to the position and will complete the term of the vacated position.

ARTICLE 2.6.0. TERM OF OFFICE:

Article 2.6.1. When the foundational members have completed their term of office, the newly elected COM member will serve a term of 6 years. Continuation will be based on the election process as outlined in article 2.5.0. Any COM member whose term is completed will be eligible for re-election through the normal nomination and electoral process outlined.

ARTICLE 2.7.0. THE PRESIDENT

Article 2.7.1. The President shall be a Member of ITF and will act as the official representative of the ITF in matters pertaining to the Federation. The person shall act also as the official representative in all protocol situations but may designate these duties to an Executive member or a member of the Council of Masters when required. They shall prepare, or cause to be prepared an Annual Report for submission to the COM.

ARTICLE 2.8.0. DUTIES –

The main responsibility of the President is to implement the policies of the ITF in line with the strategy, vision and mission of the Federation as determined by the Council of Masters.

Article 2.8.1. The main duties are as follows:

Article 2.8.2. To be responsible for the day-to-day operations of the ITF,

- Article 2.8.3. To liaise with the Council of Masters on matters of policy,
- Article 2.8.4. To manage Chair persons, organize budgets and devise strategies to help the ITF achieve its goals,
- Article 2.8.5. To represent the ITF at local, regional, national and international levels,
- Article 2.8.6. To communicate regularly with the Council of Masters before implementing important decisions,
- Article 2.8.7. To monitor the progress of Committees of the ITF to ensure they are achieving their goals and fulfilling their responsibilities,
- Article 2.8.8. To model and maintain the professional image of the ITF,
- Article 2.8.9. To act as spokesperson for the ITF to the public, media and other organizations.

ARTICLE 2.9.0. ELIGIBILITY REQUIREMENTS – THE PRESIDENT MUST:

Essential:

- Article 2.9.1. Have the ability to communicate effectively,
- Article 2.9.2. be well informed of all organization activities,
- Article 2.9.3. be aware of the future directions and plans of the ITF,
- Article 2.9.4. Have a good working knowledge of the constitution, rules and the duties of all Chairs and Committees,
- Article 2.9.5. Be a supportive leader for all organizations’ members,
- Article 2.9.6. Have proven knowledge and understanding of ITF Taekwon-Do philosophy,
- Article 2.9.7. Have a long and effective track record of working, training and promoting the art of Taekwon-Do,
- Article 2.9.8. Have experience in leading an organization, business or a large group of people, in government, philanthropy, or the nonprofit sector,
- Article 2.9.9. Be able to co-chair Board meetings with the Chairman of the Council of Masters,
- Article 2.9.10. Have the ability to guide and mediate the ITF actions with respect to organizational priorities and governance concerns,
- Article 2.9.11. Have the capacity to monitor financial planning and financial reports,
- Article 2.9.12. Have excellent diplomatic skills and a natural affinity for cultivating relationships and persuading, convening, facilitating, and building consensus among diverse individuals.

Desirable:

- Article 2.9.13. Have had personal interaction with the Founder of Taekwon-Do General Choi Hong Hi,
- Article 2.9.14. Have personal qualities of integrity, credibility, and a passion for improving the lives of the ITF’s members.

ARTICLE 2.10.0. ELECTORAL PROCESS:

- Article 2.10.1. Candidates who fulfil the eligibility requirements outlined here will be nominated and seconded by members of the COM and will be elected by a majority vote of the COM

ARTICLE 2.11.0. TERM OF OFFICE:

- Article 2.11.1. The appointment is initially for a term of 3 years with continuation based on an annual performance review by the Council of Masters. It may be possible to extend the

appointment for further terms where the appointee has shown excellence in performance.

ARTICLE 2.12.0. THE SECRETARY GENERAL

Article 2.12.1. The Secretary-General acts as the chief administrative officer of the ITF, who acts in that capacity and performs all duties as are entrusted to the role by the President and the Council of Masters. They shall oversee the day-to-day operation of the Federation including monitoring and responding to international correspondence and requests, perform administrative functions for the body, consultations with Committees Chairs, attendance at various international events and maintain communication with the ITF Membership. Each year, the Secretary-General will prepare a report for the President, on the work of the ITF that appraises its activities and outlines future priorities. The Secretary General is responsible for providing senior level secretariat and clerical services for the President and the Council of Masters.

ARTICLE 2.13.0. DUTIES –

The Secretary General’s responsibilities are as follows:

- Article 2.13.1. To run the day-to-day operation of the Federation,
- Article 2.13.2. To maintain all documentation, records and so forth for the Federation,
- Article 2.13.3. To oversee and perform the administrative functions and management of the ITF (e.g. plaque allocation, certification and membership documentation etc.)
- Article 2.13.4. Attend to all correspondence on behalf of the ITF,
- Article 2.13.5. In conjunction with the President and the Council of Masters, to coordinate strategic and operational planning, ensuring that consultative processes are followed when formulating Federation policy,
- Article 2.13.6. To support the President & the Council of Masters in providing leadership to membership ensuring that decision making is participatory and democratic,
- Article 2.13.7. To assist the President and the Council of Masters in the annual performance appraisal of the Executive Members,
- Article 2.13.8. To organize meetings between appropriate Executive Members and important parties interested in interacting with the Federation,
- Article 2.13.9. To disseminate information from the Council of Masters and the Committees to the Membership,
- Article 2.13.10. To keep accurate records of meetings pertinent to the running of the Federation,
- Article 2.13.11. To make authorized changes to the Constitution and Official Polic Documents and, if these change the effect of the document, will distribute either copies of the new document or addenda pages to all Executive Members, Officials, Heads of Committees within sixty days of being advised of the said changes.

ARTICLE 2.14.0. ELIGIBILITY REQUIREMENTS – THE SECRETARY GENERAL MUST HAVE:

Essential:

- Article 2.14.1. Knowledge of the ITF's structure, Constitution, Standing Orders, Regulations and Policy, and the legal framework within which the Federation operates,
- Article 2.14.2. The ability to monitor the activities of Federation bodies and attend all or as many meetings as reasonable,
- Article 2.14.3. Excellent written and oral communication skills coupled with a natural affinity for public speaking,
- Article 2.14.4. The capacity to act or designate an officer to act as Secretary for and at all meetings of the Executive Committee,
- Article 2.14.5. Sufficient organizational skills to coordinate the work of the various Committees of the ITF,
- Article 2.14.6. An understanding of office administration, and relevant, legislation, policies and procedures,
- Article 2.14.7. The following skills: team building, bookkeeping, analytical and problem solving and decision making skills,
- Article 2.14.8. Computer skills including the ability to operate computerized spreadsheet, word processing and other programs at a highly proficient level,
- Article 2.14.9. The ability to maintain strict confidentiality in performing the duties, be honest, trustworthy, respectful and possess cultural awareness and sensitivity,
- Article 2.14.10. The ability to easily develop professional relationships with people regardless of their background,
- Article 2.14.11. Excellent time management skills and the ability to work under pressure,
- Article 2.14.12. Proven managerial skills,
- Article 2.14.13. Attention to detail.

Desirable:

- Article 2.14.14. Passion and commitment the role,
- Article 2.14.15. Tertiary education,
- Article 2.14.16. A good understanding of Taekwon-Do.

ARTICLE 2.15.0. ELECTORAL PROCESS:

- Article 2.15.1. Candidates who fulfil the eligibility requirements outlined here will be nominated and seconded by members of the COM and will be elected by a majority vote of the COM

ARTICLE 2.16.0. TERM OF OFFICE:

- Article 2.16.1. The appointment is initially for a term of 3 years with continuation based on an annual performance review by the Council of Masters. It may be possible to extend the appointment for further terms where the appointee has shown excellence in performance.

ARTICLE 2.17.0. THE REGIONAL REPRESENTATIVES

Article 2.17.1. The Regional representative is the contact person that acts to bring together those who wish to practice, support or became involved in Taekwon-Do. It is a service position to provide assistance (contacts, training, information, events etc.) to anybody from the Region. The Regional Representative should instigate mechanisms to establish easy and quick communication within the Region, and provide the best possible assistance to anybody requiring it. The Regional Representative links Regional Members with the ITF.

ARTICLE 2.18.0. DUTIES –

The main responsibility of the Regional Representative is to establish an effective communication center in the region that will provide any necessary assistance and promotes the ITF and the values of Taekwon-Do. The Regional Center will work in alliance with the strategy, vision and mission of the ITF. The main duties of the Regional Representative are as follows:

- Article 2.18.1. To establish and conduct the operation of the Regional Center,
- Article 2.18.2. To provide instant assistance and direction to anybody from the region requesting it,
- Article 2.18.3. To promote the ITF and Taekwon-Do in the Region,
- Article 2.18.4. To communicate to all the members within the Region, the news, events and information pertinent to the Region,
- Article 2.18.5. To represent the Region and constituent members and ensure that the decisions of the Council of Masters are communicated to the Regional Members.

ARTICLE 2.19.0. ELIGIBILITY REQUIREMENTS – THE REGIONAL REPRESENTATIVE MUST HAVE:

Essential:

- Article 2.19.1. Comprehensive knowledge of Taekwon-Do,
- Article 2.19.2. An awareness of and be updated on the ITF activities and policies,
- Article 2.19.3. Citizenship of the Region,
- Article 2.19.4. Excellent communication skills,
- Article 2.19.5. Language skills applicable to the Region,
- Article 2.19.6. Strong association with the Region,
- Article 2.19.7. Understanding of the needs and the problems of the Region,
- Article 2.19.8. A good network in the Region,
- Article 2.19.9. The utmost integrity in dealing with the Members of the Region,
- Article 2.19.10. A desire to improve conditions in the Region.

Desirable:

- Article 2.19.11. Solid and respectful image in the representing Region.

ARTICLE 2.20.0. ELECTORAL PROCESS:

Article 2.20.1. Candidates who fulfil the eligibility requirements outlined here will be nominated and seconded by members of the COM and will be elected by a majority vote of the COM

ARTICLE 2.21.0. TERM OF OFFICE

Article 2.21.1. The appointment is initially for a term of 3 years with continuation based on an annual performance review by the Council of Masters. It may be possible to extend the appointment for further terms where the appointee has shown excellence in performance.

ARTICLE 2.22.0. THE LEGAL ADVISOR

Article 2.22.1. The legal advisor's role is to provide legal advice to the ITF on all matters related to the Federation's structure, function and goals. This may involve providing legal assistance and dealing with legal matters for the body. The legal advisor is responsible for taking a guiding role, especially during meetings, hearings, etc. and may be required to represent the body when necessary. The overriding principles that should guide the Legal Advisor are the philosophical principles as stated in the Encyclopedia of Taekwon-Do (Choi Hong Hi).

ARTICLE 2.23.0. DUTIES –

Providing legal advice that includes all the aspects of the analysis, investigation and drafting process. He/she is responsible for providing support in discrete legal issues by advising the organization, drafting undertakings and structuring remedies for the relevant issues. This professional may also be engaged in helping to analyze and collect evidence and schedule staff hearings. The main duties are as follows:

- Article 2.23.1. To conduct legal analysis and research on various legal matters of the the ITF,
- Article 2.23.2. To prepare all legal documents as required by the ITF,
- Article 2.23.3. To formulate the best possible legal solution after analyzing the legal problem in depth,
- Article 2.23.4. To advise the ITF so that there is minimum legal exposure and liability.

ARTICLE 2.24.0. ELIGIBILITY REQUIREMENTS – THE LEGAL ADVISOR MUST HAVE:

Essential:

- Article 2.24.1. At least a bachelor's degree from an accredited college or university in law,
- Article 2.24.2. Registration with the appropriate legal body in the home domicile,
- Article 2.24.3. Excellent analytical, researching and drafting skills,
- Article 2.24.4. Strong interpersonal and communication skills and the ability to take good decisions based on judgment,
- Article 2.24.5. The ability to function with minimum supervision and deal appropriately with matters of confidentiality,
- Article 2.24.6. Skills of an excellent team player,
- Article 2.24.7. The ability to prioritize work to required deadlines,
- Article 2.24.8. Minimum 10 year experience working as a lawyer.

Desirable:

- Article 2.24.9. Must be familiar with Taekwon-Do and its specific role and function,
Article 2.24.10. Met and work personally with the Founder of Taekwon-Do General Choi Hong Hi.

ARTICLE 2.25.0. ELECTORAL PROCESS:

- Article 2.25.1. Candidates who fulfil the eligibility requirements outlined here will be nominated and seconded by members of the COM and will be elected by a majority vote of the COM

ARTICLE 2.26.0. TERM OF OFFICE

- Article 2.26.1. The appointment is initially for a term of 3 years with continuation based on an annual performance review by the Council of Masters. It may be possible to extend the appointment for further terms where the appointee has shown excellence in performance.

ARTICLE 2.27.0. THE TREASURER

- Article 2.27.1. The Treasurer is responsible for managing the financial accounts of the Federation. This may involve overseeing investment of funds, managing and limiting risks, supervising cash management activities, raising capital to support the Federation's expansion, and handling acquisitions. The Treasurer will work to inform and advise the President, Council of Masters and Chairs of the ITF Committees to ensure and safeguard the organization's finances.

ARTICLE 2.28.0. DUTIES –

To ensure that effective financial systems and procedures have been established, are being consistently followed and are in line with best practice and legal requirements. The main duties are as follows:

- Article 2.28.1. To prepare and present an annual financial report to the Executive,
Article 2.28.2. To prepare proposed budgets for new or ongoing work,
Article 2.28.3. To oversee budgets, accounts and financial statements,
Article 2.28.4. To present regular reports on the ITF's financial position,
Article 2.28.5. To manage the ITF's Bank and credit accounts,
Article 2.28.6. To set up and maintain an appropriate system for book-keeping, payments and lodgements,
Article 2.28.7. To ensure that financial records are provided for all transactions performed for the Federation.

ARTICLE 2.29.0. ELIGIBILITY REQUIREMENTS – THE TREASURER SHOULD HAVE:

Essential:

- Article 2.29.1. A degree in finance, accounting or related discipline, or an accountancy background,
Article 2.29.2. Knowledge about the Korean tax system and book keeping methods,

- Article 2.29.3. Over 5 years' experience managing daily cash balances and the financial operation of a company,
- Article 2.29.4. A thorough understanding of derivatives, investments, bank account management and international funds transfers,
- Article 2.29.5. Ability to communicate clearly,
- Article 2.29.6. Capacity to present financial reports,
- Article 2.29.7. Attention to detail.

Desirable:

- Article 2.29.8. The ability to work as a part of a team,
- Article 2.29.9. Patience and strong determination to overcome problems and obstacles,
- Article 2.29.10. A friendly, responsive, and patient approach,
- Article 2.29.11. Ability to meet deadlines and respond to communications in a timely fashion.

ARTICLE 2.30.0. ELECTORAL PROCESS:

- Article 2.30.1. Candidates who fulfil the eligibility requirements outlined here will be nominated and seconded by members of the COM and will be elected by a majority vote of the COM

ARTICLE 2.31.0. TERM OF OFFICE –

- Article 2.31.1. The appointment is initially for a term of 3 years with continuation based on an annual performance review by the Council of Masters. It may be possible to extend the appointment for further terms where the appointee has shown excellence in performance.

ARTICLE 2.32.0. PIONEERS, ADVISORS, MENTORS AND ROLE MODELS

- Article 2.32.1. This is a leadership position. In the case of the Taekwon-Do Pioneer it may encompass the role of an advisor to the organization however advice may also be sought from significant figures in other fields as Advisors, in the case of a mentor it requires them to guide, train and develop members whereas role models will set an example and motivate members through their actions and achievements.

ARTICLE 2.33.0. DUTIES –

The main responsibilities of these roles are outlined below:

ARTICLE 2.33.1. PIONEER:

- Article 2.33.2. To provide advice to the organisation where required,
- Article 2.33.3. To show leadership and direction to the practitioners of Taekwon-Do

ARTICLE 2.33.4. ADVISORS:

- Article 2.33.5. To provide professional advice to the organisation where required,

Article 2.33.6. To assist the body by creating links with other like-minded organisations

ARTICLE 2.33.7. MENTORS:

- Article 2.33.8. To provide guidance and training in ITF matters and support to members as required.
Article 2.33.9. Create a positive relationship with their mentees to allow for open communication and learning.
Article 2.33.10. To help the mentee where they encounter difficulties and guide them to find solutions by leading them through the problem solving process.

ARTICLE 2.33.11. ROLE MODELS:

- Article 2.33.12. Set examples of positive behaviour for the membership
Article 2.33.13. Act as leader in the community
Article 2.33.14. Demonstrate confidence and leadership
Article 2.33.15. Show respect, compassion and concern for others

ARTICLE 2.34.0. ELIGIBILITY REQUIREMENTS –

ARTICLE 2.34.1. PIONEER:

Essential:

- Article 2.34.2. Had personal interaction with the Founder of Taekwon-Do General Choi Hong Hi,
Article 2.34.3. Must be a recognized pioneer of Taekwon-Do,
Article 2.34.4. Proven technical knowledge and understanding of ITF Taekwon-Do technique and philosophy,
Article 2.34.5. A long and effective track record of working, training and promoting the art of Taekwon-Do,
Article 2.34.6. Experience in leading an organization, business or a large group of people,
Article 2.34.7. The ability to guide and mediate ITF HQ in Korea actions with respect to organizational priorities and governance concerns,
Article 2.34.8. Desirable:
Article 2.34.9. Excellent diplomatic skills and a natural affinity for cultivating relationships and persuading, convening, facilitating, and building consensus among diverse individuals,
Article 2.34.10. Personal qualities of integrity, credibility, and a passion for improving the lives of ITF HQ in Korea's members,

ARTICLE 2.34.0.0. ADVISOR:

Essential:

- Article 2.34.0.1. Knowledgeable and experienced in the area where advice is required

Article 2.34.0.2. Excellent communication skills

ARTICLE 2.34.0.3. MENTORS:

Essential:

- Article 2.34.0.4. Ability to professionally guide and develop the career of mentees.
- Article 2.34.0.5. Must be able to provide the time required to assist the mentee in their development.
- Article 2.34.0.6. Must be able to act as a role model and form a bond with their protégé's

ARTICLE 2.34.0.7. ROLE MODELS

- Article 2.34.0.8. Must have a significant achievement that inspires admiration
- Article 2.34.0.9. Must set a good example through their behavior
- Article 2.34.0.10. Should inspire other to achieve goals
- Article 2.34.0.11. Should be open to sharing their knowledge and skills with others.

ARTICLE 2.35.0. ELECTORAL PROCESS:

- Article 2.35.1. Candidates who fulfil the eligibility requirements outlined here will be nominated and seconded by members of the COM and will be elected by a majority vote of the COM

Article 2.36.0. TERM OF OFFICE –

- Article 2.36.1. This is a position by invitation from the Council of Masters. The appointment may be short or long term dependent on the circumstances.

ARTICLE 2.37.0. THE COMMITTEE CHAIRS’.

ARTICLE 2.38.0. THE TECHNICAL COMMITTEE

The Technical Committee oversees the implementation of the techniques as outlined using the Encyclopaedia of Taekwon-Do [General Choi Hong Hi] and other video or digital resources personally supervised by the Founder of Taekwon-Do. The Technical Committee will maintain the integrity of Taekwon-Do techniques and will work closely with other Committees support and expertise, to ensure that the standard of Taekwon-Do is maintained and improved.

ARTICLE 2.39.0. DUTIES –

The main responsibility of the Chair of the Technical Committee is to develop and implement the technical programs that are consistent with the strategy, vision and mission of the ITF. The main duties are as follows:

- Article 2.39.1. To establish and conduct the operation of the Committee,
- Article 2.39.2. Interact closely with the ITF Council of Masters (CoM) in the development of teaching programs,
- Article 2.39.3. Ensure standardized techniques are implemented in all the ITF Dojangs, Schools and Associations,
- Article 2.39.4. Will provide strong leadership and effective management by working closely with Dojangs, Schools and Associations to ensure proper and positive technical assistance is in place,
- Article 2.39.5. Provide a report on the operational goals achieved each year,
- Article 2.39.6. Run technical seminars to certify masters and instructors making them qualified to run the ITF technical courses.

ARTICLE 2.40.0. ELIGIBILITY REQUIREMENTS – THE CHAIR OF THE TECHNICAL COMMITTEE MUST HAVE:

Essential:

- Article 2.40.1. A highly accomplished Taekwon-Do practitioner that has proven achievements in their own Taekwon-Do career that may be defined by success of themselves or their students in competition, demonstrations, technical performance etc. ,
- Article 2.40.2. Proven technical knowledge and understanding of ITF Taekwon-Do technique,
- Article 2.40.3. Proven ability to develop and implement teaching programs according to professional guidelines ,
- Article 2.40.4. The capacity to develop mechanisms for objective certification of course instructors,
- Article 2.40.5. The ability to organize International Instructor/examiner education using appropriately qualified personnel,
- Article 2.40.6. A passion for Taekwon-Do,

Desirable:

- Article 2.40.7. A track record of publications and open discussions about techniques in social media and published materials,
- Article 2.40.8. An academic qualification in sport/Martial Arts education,
- Article 2.40.9. Excellent verbal and written communication skills,
- Article 2.40.10. Good linguistic ability.

ARTICLE 2.41.0. ELECTORAL PROCESS:

- Article 2.41.1. Candidates who fulfil the eligibility requirements outlined here will be nominated and seconded by members of the COM and will be elected by a majority vote of the COM

ARTICLE 2.42.0. TERM OF OFFICE

Article 2.42.1. The appointment is initially for a term of 3 years with continuation based on an annual performance review by the Council of Masters. It may be possible to extend the appointment for further terms where the appointee has shown excellence in performance.

ARTICLE 2.43.0. THE TOURNAMENT AND UMPIRE COMMITTEE

Article 2.43.1. Competition is an integral part of ITF Taekwon-Do and the role of the Umpiring Committee is to ensure that the rules are un-biased and the execution of the rules secures fairness and safety of competition for all participants. The rules should ensure that the competition is dynamic, exciting and entertaining, and the outcome is seen to be fair and obvious to all. The Umpiring Committee will work closely with other Committees support and expertise, to ensure that a high standard of Taekwon-Do is created to benefit the entire Taekwon-Do community.

ARTICLE 2.44.0. DUTIES –

Article 2.44.1. The main responsibility of the Chair of the Umpiring Committee is to develop, implement and oversee a strategic program aiming to secure, fair and safe competition that is consistent with the vision and mission of the ITF. The main duties are as follows:

Article 2.44.2. To establish and conduct the operation of the Committee,

Article 2.44.3. To develop and maintain rules of competition at international, regional, national and local levels,

Article 2.44.4. To develop quality training systems for umpires at all levels that includes accreditation through assessment,

Article 2.44.5. To outline the guidelines for the requirements for the contingent of tournament officials at all levels of competition,

Article 2.44.6. To ensure that the rules of competition outlined by the Umpiring Committee are adhered to for all the ITF events,

Article 2.44.7. To be responsible for all umpiring matters relating to the ITF competition,

Article 2.44.8. To create and maintain an International umpire database,

Article 2.44.9. To list and select umpires for International Events,

Article 2.44.10. To advise the Council of Masters on the selection of the best location (geographically and organizationally) to run international events,

Article 2.44.11. To develop a risk management strategy for competition,

Article 2.44.12. To be responsible for the security of the umpires at international events,

Article 2.44.13. To provide an annual report to the Council of Masters on its achievements and activities.

ARTICLE 2.45.0. ELIGIBILITY REQUIREMENTS – THE CHAIR OF THE UMPIRING COMMITTEE MUST HAVE:

Essential:

Article 2.45.1. Practical and theoretical knowledge about refereeing and the rules of Taekwon-Do competition,

Article 2.45.2. The capacity to develop policies and rules,

Article 2.45.3. The capacity to be available to attend international events,

Article 2.45.4. Extensive experience officiating at international and national competitions,

Article 2.45.5. Good written and verbal communication skills, with the ability to be both firm and flexible,

- Article 2.45.6. Experience with the use of a variety of competition and scoring equipment,
- Article 2.45.7. The ability to evaluate venues and equipment for international competitions.

Desirable:

- Article 2.45.8. Have personal qualities of integrity, credibility, and a passion for competition,
- Article 2.45.9. Good linguistic ability.

ARTICLE 2.46.0. ELECTORAL PROCESS:

- Article 2.46.1. Candidates who fulfil the eligibility requirements outlined here will be nominated and seconded by members of the COM and will be elected by a majority vote of the COM

ARTICLE 2.47.0. TERM OF OFFICE

- Article 2.47.1. The appointment is initially for a term of 3 years with continuation based on an annual performance review by the Council of Masters. It may be possible to extend the appointment for further terms where the appointee has shown excellence in performance.

ARTICLE 2.48.0. MARKETING AND PROMOTION COMMITTEE

- Article 2.48.1. The Marketing and Promotion Chair will be responsible to develop, establish and maintain marketing strategies to generate interest in the ITF programs, services, agendas and products. The Marketing and Promotion Chair will work closely with other Committees support and expertise, to ensure that all aspects of the Art of Taekwon-Do are equally promoted.

ARTICLE 2.49.0. DUTIES –

The main responsibility of the Marketing and Promotion Chair is to effectively develop and manage marketing, advertising and promotional activities of the Federation. The Marketing & Promotion committee chair will:

- Article 2.49.1. Establish and conduct the operations of the Committee,
- Article 2.49.2. Build on the current the ITF brand and develop creative market outreach programs that will drive new membership & business growth,
- Article 2.49.3. Develop strategies for various marketing communications channels and web presences including, electronic/social media (e.g. Facebook, Twitter, LinkedIn, etc.), newsletter, public relations, website and printed collateral,
- Article 2.49.4. Evaluate effectiveness of marketing initiatives both internally and externally and provide support to the Development and Marketing team as needed,
- Article 2.49.5. To regularly communicate with the Council of Masters and provide an annual report on the Committee’s achievements and activities,
- Article 2.49.6. Initiate market research studies and analyze their findings to understand Taekwon-Do customer and market opportunities for businesses,
- Article 2.49.7. Manage the marketing budget to deliver the required marketing activity,
- Article 2.49.8. Create marketing and media presentations,

Article 2.49.9. Liaise with media and advertising.

ARTICLE 2.50.0. ELIGIBILITY REQUIREMENTS – THE CHAIR OF THE MARKETING AND PROMOTION COMMITTEE MUST HAVE:

Essential:

- Article 2.50.1. A good understanding of Taekwon-Do and Martial Arts in general,
- Article 2.50.2. Creative artistic skills and graphic design expertise,
- Article 2.50.3. Experience in and knowledge of promotional and marketing techniques,
- Article 2.50.4. Excellent written and verbal communication and personal skills,
- Article 2.50.5. An ability to communicate with a variety of groups from differing educational, ethnic and economic backgrounds,
- Article 2.50.6. The following personal values: honesty, integrity and respect for others,
- Article 2.50.7. An entrepreneurial drive and desire to play a lead role in the growth strategy of the ITF,
- Article 2.50.8. A network of community/business contacts and willingness to reach out as an ambassador of the ITF for awareness and fundraising,
- Article 2.50.9. Solid professional reputation,
- Article 2.50.10. The ability to analyze industry trends to determine the most promising strategies for the ITF,
- Article 2.50.11. Business or marketing-related degree or equivalent professional qualification.

Desirable:

- Article 2.50.12. Strong team-builder and team member skills,
- Article 2.50.13. Multilingual ability,
- Article 2.50.14. Willingness to travel on behalf of the ITF.

ARTICLE 2.51.0. ELECTORAL PROCESS:

- Article 2.51.1. Candidates who fulfil the eligibility requirements outlined here will be nominated and seconded by members of the COM and will be elected by a majority vote of the COM

ARTICLE 2.52.0. TERM OF OFFICE

- Article 2.52.1. The appointment is initially for a term of 3 years with continuation based on an annual performance review by the Council of Masters. It may be possible to extend the appointment for further terms where the appointee has shown excellence in performance.

ARTICLE 2.53.0. ETHICS AND DISCIPLINARY COMMITTEE

- Article 2.53.1. The ITF is committed to developing a code of conduct by the the ITF Ethics and Disciplinary Committee to ensure the promotion, development and maintenance of the highest standards of honesty, integrity and ethical conduct. Our values and code of conduct should be established in line with the values of Taekwon-Do as stated in the teachings of the

Founder of Taekwon-Do General Choi Hong Hi in the tenets of Taekwon-Do, Taekwon-Do oath and moral culture guide.

ARTICLE 2.54.0. DUTIES –

The main responsibility of the Chair of the Ethics & Disciplinary Committee is to establish in conjunction with the Committee members a code of conduct for the ITF which should be strictly observed and is consistent with the vision and mission of the ITF. The main duties are as follows:

- Article 2.54.1. To establish and conduct the operation of the Committee,
- Article 2.54.2. To develop a code of conduct,
- Article 2.54.3. Establish investigating panels to investigate alleged breaches of the code;
- Article 2.54.4. Ensure that alleged breaches of the code are investigated;
- Article 2.54.5. Ensure that disciplinary hearings are consistent with the principle of natural justice and comply with the procedures set out by the Federation, and
- Article 2.54.6. On the basis of reports received from disciplinary panels, outline the findings and recommend appropriate sanctions if any, to the Council of Masters in respect of breaches of the code.

ARTICLE 2.55.0. ELIGIBILITY REQUIREMENTS – THE CHAIR OF THE ETHICS & DISCIPLINARY COMMITTEE MUST HAVE:

Article 2.55.1. Essential:

- Article 2.55.2. A high moral and ethical standard,
- Article 2.55.3. A respected position and must be well known and accepted in his/her community,
- Article 2.55.4. Proven ability to solving and negotiating problems,
- Article 2.55.5. Ability to adjudicate on breaches of the code of conduct and provide logical reasoning for the decision,
- Article 2.55.6. Ability to act with discretion, tact and handle confidential and sensitive matters,
- Article 2.55.7. Understanding of the ITF code of conduct and governance matters,
- Article 2.55.8. Excellent communication skills.

Article 2.55.9. Desirable:

- Article 2.55.10. A friendly, responsive, and patient approach,
- Article 2.55.11. Excellent leadership skills including the ability to motivate others,
- Article 2.55.12. Ability to meet deadlines and respond to communications in a timely fashion.

ARTICLE 2.56.0. ELECTORAL PROCESS:

- Article 2.56.1. Candidates who fulfil the eligibility requirements outlined here will be nominated and seconded by members of the COM and will be elected by a majority vote of the COM

ARTICLE 2.57.0. TERM OF OFFICE

Article 2.57.1. The appointment is initially for a term of 3 years with continuation based on an annual performance review by the Council of Masters. It may be possible to extend the appointment for further terms where the appointee has shown excellence in performance.

ARTICLE 2.58.0. KOREAN MINISTRY OF CULTURAL LIAISON COMMITTEE

Article 2.58.1. Taekwon-Do is intrinsically linked with Korean culture and its history. The philosophy of Taekwon-Do refers to many important figures from Korean history and the values reflect the national culture of Korea. This committee aims to develop a positive and productive relationship between the ITF and the Ministry of Culture of the Republic of Korea government. This will be achieved by building programs that promote Korean culture and history through Taekwon-Do with the support of the South Korean Government. To some extent this has already begun through the ITF cultural programs such as the Tul Tour®. These programs build foundations for sustainable development of Taekwon-Do through protection and safeguarding of cultural heritage, both tangible and intangible, protection of cultural properties and promoting cultural values using the significance of each pattern (tul), its history and the Korean military heritage of the Art.

ARTICLE 2.59.0. DUTIES –

The main responsibility of the Chair of the Korean Ministry of Cultural Liaison Committee is to establish in conjunction with the Committee members a connection with the Ministry of Culture of the Republic of Korea government that is consistent with the vision and mission of the ITF. The main duties are as follows:

- Article 2.59.1. To establish and conduct the operation of the Committee,
- Article 2.59.2. To develop a connection with the Ministry of Culture of the Republic of Korea government,
- Article 2.59.3. To develop joint programs that promote Korean culture and history through Taekwon-Do,
- Article 2.59.4. To seek out and garner funding for these programs,
- Article 2.59.5. To provide background information that enhances the cultural experience of the programs.

ARTICLE 2.60.2. ELIGIBILITY REQUIREMENTS – THE CHAIR KOREAN MINISTRY OF CULTURAL LIAISON COMMITTEE MUST HAVE:

Essential:

- Article 2.60.3. Korean citizenship,
- Article 2.60.4. Extensive knowledge of Korean culture and history,
- Article 2.60.5. The ability to act as a liaison between the ITF and appropriate Cultural Ministry personnel,
- Article 2.60.6. Experience in organizing cultural events and programs,
- Article 2.60.7. A high moral and ethical standard,
- Article 2.60.8. A respected position and recognition within the Korean Community,
- Article 2.60.9. Proven ability to solve and negotiate problems,

- Article 2.60.10. Excellent communication skills,
- Article 2.60.11. Multilingual ability,
- Article 2.60.12. The ability to organize a team effectively.

Desirable:

- Article 2.60.13. A friendly, responsive, and patient approach,
- Article 2.60.14. Ability to act with discretion, tact and handle confidential and sensitive matters.

ARTICLE 2.61.0. ELECTORAL PROCESS:

- Article 2.61.1. Candidates who fulfil the eligibility requirements outlined here will be nominated and seconded by members of the COM and will be elected by a majority vote of the COM

ARTICLE 2.62.0. TERM OF OFFICE

- Article 2.62.1. The appointment is initially for a term of 3 years with continuation based on an annual performance review by the Council of Masters. It may be possible to extend the appointment for further terms where the appointee has shown excellence in performance.

ARTICLE 2.63.0. AMBASSADORS COUNCIL CHAIR

- Article 2.63.1. The Ambassador’s Council serves to mediate and moderate conflicts, intervene in disputes and negotiate solutions to problems to bring about peaceful resolutions amongst the ITF’s members within countries. The Chair of the Ambassador’s Council Committee with the assistance of the Committee Members, oversees and coordinates the work of the members of the Ambassador’s Council. This is a prestigious appointment that requires excellent diplomatic skills. The Chair of the Ambassador’s Council will work closely with the Council of Masters, the President, and the Chairs of the other the ITF Committees.

ARTICLE 2.64.0. DUTIES –

The main responsibility of the Chair of the Ambassador’s Council Committee is to coordinate the work of the Ambassadors. The main duties are as follows:

- Article 2.64.1. To establish and conduct the operation of the Committee,
- Article 2.64.2. To coordinate the work of the Ambassadors,
- Article 2.64.3. To act as an advisor to the Ambassadors,
- Article 2.64.4. To intervene when necessary in disputes that cannot be readily solved by the local Ambassador,
- Article 2.64.5. To act as an intermediary between the ITF Executive and member organizations within countries,
- Article 2.64.6. To ensure that all negotiations and agreements are both ethical and legal,
- Article 2.64.7. To conduct courses on negotiation and diplomacy.

ARTICLE 2.65.0. ELIGIBILITY REQUIREMENTS – THE CHAIR OF THE AMBASSADOR’S COUNCIL COMMITTEE MUST HAVE:

Essential:

- Article 2.65.1. A background in law or diplomacy,
- Article 2.65.2. High level negotiation skills and experience in diplomatic engagement,
- Article 2.65.3. Excellent written and verbal communication and presentation skills,
- Article 2.65.4. The ability to travel on behalf of the Federation,
- Article 2.65.5. Creative problem solving skills,
- Article 2.65.6. A high moral and ethical standard,
- Article 2.65.7. The ability to easily develop professional relationships with people regardless of their background,
- Article 2.65.8. A friendly, responsive, and patient approach.

Desirable:

- Article 2.65.9. Speak languages other than English,
- Article 2.65.10. Patience and strong determination to overcome problems and obstacles,
- Article 2.65.11. The ability to support viewpoints with evidence, argument and citation, and to respond to dissenting opinion with logic and evidence.

ARTICLE 2.66.0. ELECTORAL PROCESS:

- Article 2.66.1. Candidates who fulfil the eligibility requirements outlined here will be nominated and seconded by members of the COM and will be elected by a majority vote of the COM

ARTICLE 2.67.0. TERM OF OFFICE

- Article 2.67.1. The appointment is initially for a term of 3 years with continuation based on an annual performance review by the Council of Masters. It may be possible to extend the appointment for further terms where the appointee has shown excellence in performance.

ARTICLE 2.68.0. DEVELOPMENT OF ITF IN KOREA COMMITTEE

- Article 2.68.1. Taekwon-Do is a Martial Art that originated in Korea. However, over time and as a result of unforeseen political circumstances the Art became divided into two separate styles overseen by two major bodies, the ITF and the WTF. Subsequently the WTF remained as the international body in Korea and the original ITF Taekwon-Do established itself overseas. After many decades of exclusion the ITF was re-introduced to its homeland in 2001 and began its re-establishment and development in South Korea. The aim of the Development of ITF in Korea Committee is to create a strong and charismatic base of ITF Taekwon-Do in its homeland that will be respected domestically and internationally, and put the ITF in South Korea on the map as a place where Taekwondoists want to visit, study, practice and with which to affiliate.

ARTICLE 2.69.0. DUTIES –

The main responsibility of the Chair of the Development of ITF in Korea Committee is to develop and implement programs that will establish and develop a strong ITF in South Korea, change the perception of South Korean citizens of the ITF being associated with “North Korean” Taekwon-Do and promote the true history of the art with proper acknowledgement of the founder of the Art, General Choi Hong Hi, by South Korean organizations and historians. The main duties are as follows:

- Article 2.69.1. To establish and conduct the operation of the Committee,
- Article 2.69.2. To establish a network and collaboration between various Taekwondo schools and groups in Korea,
- Article 2.69.3. To deal with problems that Taekwon-Do organizations in Korea encounter,
- Article 2.69.4. To organize and promote Taekwon-Do events in Korea to attract potential members,
- Article 2.69.5. To respond to enquiries in a timely manner from the members of the Korean community,
- Article 2.69.6. To create a network of dojangs that will teach ITF Taekwon-Do in their curriculum,
- Article 2.69.7. To promote ITF Taekwon-Do using various means including Korean ITF websites, social networks, national and local media,
- Article 2.69.8. To act as an intermediary with the ITF.

ARTICLE 2.70.0. ELIGIBILITY REQUIREMENTS– THE CHAIR OF THE DEVELOPMENT OF ITF IN KOREA COMMITTEE MUST HAVE:

Essential:

- Article 2.70.1. Korean citizenship,
- Article 2.70.2. Ability to speak Korean language fluently,
- Article 2.70.3. Extensive knowledge of Korean conditions and the Martial Arts market in South Korea,
- Article 2.70.4. Knowledge about ITF Taekwon-Do,
- Article 2.70.5. An established broad national network with dojangs, instructors and Taekwondo officials,
- Article 2.70.6. A high moral and ethical standard,
- Article 2.70.7. A respected position and recognition within the Korean Community,
- Article 2.70.8. Proven ability to solve and negotiate problems,
- Article 2.70.9. Excellent communication skills,
- Article 2.70.10. A proven knowledge and understanding of Martial Art history in Korea,
- Article 2.70.11. Organizational leadership and guidance skills,
- Article 2.70.12. Commitment to ITF Taekwon-Do.

Desirable:

- Article 2.70.13. A rank in Taekwon-Do or other Korean martial arts,
- Article 2.70.14. Patience and strong determination to overcome problems and obstacles.

ARTICLE 2.71.0. ELECTORAL PROCESS:

- Article 2.71.1. Candidates who fulfil the eligibility requirements outlined here will be nominated and seconded by members of the COM and will be elected by a majority vote of the COM

ARTICLE 2.72.0. TERM OF OFFICE

Article 2.72.1. The appointment is initially for a term of 3 years with continuation based on an annual performance review by the Council of Masters. It may be possible to extend the appointment for further terms where the appointee has shown excellence in performance.

ARTICLE 2.73.0. EXPANSION COMMITTEE

Article 2.73.1. Taekwon-Do is a Martial Art that originated in Korea and therefore holds many cultural and noble characteristics of this Country. The aim of the expansion committee is to introduce these values and training methods with an emphasis on disseminating this Art globally and thereby benefitting its recipients and increase the membership of the ITF.

ARTICLE 2.74.0. DUTIES –

The main responsibility of the Chair of the Expansion committee of the ITF is to promote the true history of the art with proper acknowledgement to the founder of the Art, General Choi Hong Hi, and introduce programs and activities that the ITF offer throughout the world. This committee will work closely with the Marketing and promotion committee. The main duties are as follows:

- Article 2.74.1. To establish and conduct the operation of the Committee,
- Article 2.74.2. To establish a network and collaboration between various Taekwon-Do schools and groups throughout the world,
- Article 2.74.3. To introduce into the global network an ITF Taekwon-Do curriculum,
- Article 2.74.4. To offer Taekwon-Do groups throughout the world the opportunity to attain a connection with the homeland of Taekwon-Do through the ITF HQ in Korea.
- Article 2.74.5. To encourage the organisation and promotion of Taekwon-Do events throughout the world to attract potential members,

ARTICLE 2.75.0. ELIGIBILITY REQUIREMENTS– THE CHAIR OF THE DEVELOPMENT OF ITF IN KOREA COMMITTEE MUST HAVE:

Essential:

- Article 2.75.1. Knowledge about ITF Taekwon-Do,
- Article 2.75.2. An established broad international network with dojangs, instructors and Taekwon-Do officials,
- Article 2.75.3. A high moral and ethical standard,
- Article 2.75.4. Proven ability to solve and negotiate problems,
- Article 2.75.5. Excellent communication skills,
- Article 2.75.6. Organizational leadership and guidance skills,
- Article 2.75.7. Commitment to ITF Taekwon-Do.

Desirable:

- Article 2.75.8. A respected position and recognition in the Taekwon-Do Community worldwide

- Article 2.75.9. A senior rank in Taekwon-Do,
Article 2.75.10. Patience and strong determination to overcome problems and obstacles.

ARTICLE 2.76.0. ELECTORAL PROCESS:

- Article 2.76.1. Candidates who fulfil the eligibility requirements outlined here will be nominated and seconded by members of the COM and will be elected by a majority vote of the COM

ARTICLE 2.77.0. TERM OF OFFICE

- Article 2.77.1. The appointment is initially for a term of 3 years with continuation based on an annual performance review by the Council of Masters. It may be possible to extend the appointment for further terms where the appointee has shown excellence in performance.

ARTICLE 2.78.0. SPECIAL NEEDS COMMITTEE

- Article 2.78.1. The Special Needs Committee oversees the development of a program to provide individuals with special needs a mechanism to participate in Taekwon-Do. It will develop teaching programs that include specialized syllabuses with alternative techniques and exercises, and will include aspects of the "DO" in Taekwon-Do. The aim of the Committee is also to assist these individuals to develop greater life skills. The Special Needs Committee will work closely with other Committees support and expertise, to ensure that an alternative standard of Taekwon-Do is established to benefit the special need community.

ARTICLE 2.79.0. DUTIES –

The main responsibility of the Chair of the Special Needs Committee is to develop and implement programs that are consistent with the strategy, vision and mission of the ITF. The main duties are as follows:

- Article 2.79.1. To establish and conduct the operation of the Committee,
Article 2.79.2. Interact closely with the ITF Council of Masters (CoM) in the development of Special Needs teaching programs,
Article 2.79.3. Ensure standardized techniques from the Special Needs Programs are implemented where needed in the ITF Dojangs, Schools and Associations,
Article 2.79.4. Will provide strong leadership and effective management of these Special Needs Programs by working closely with Dojangs, Schools and Associations to ensure proper and positive technical assistance is in place,
Article 2.79.5. Provide a report on the operational goals achieved each year,
Article 2.79.6. Run teaching seminars to certify Special Needs instructors making them qualified to run the ITF Special Needs classes,
Article 2.79.7. Develop a mechanism of competition that allows Special Needs competitors to be compared against other competitors in terms of individual improvement.

ARTICLE 2.80.0. ELIGIBILITY REQUIREMENTS– THE CHAIR OF THE TECHNICAL COMMITTEE MUST HAVE:

Essential:

- Article 2.80.1. Proven technical knowledge and understanding of ITF Taekwon-Do technique,
- Article 2.80.2. Proven ability to develop and implement teaching programs according to professional guidelines for Special Needs Communities,
- Article 2.80.3. The capacity to develop mechanisms for objective certification of Special Needs course instructors,
- Article 2.80.4. The ability to organize Special Needs Instructor/examiner education using appropriately qualified personnel,
- Article 2.80.5. An affinity for dealing with Special Needs Individuals and a passion for providing opportunities for the Special Needs community.

Desirable:

- Article 2.80.6. A proven track record of teaching within the Special Needs Community
- Article 2.80.7. A medical/social background related to Special Needs

ARTICLE 2.81.0. ELECTORAL PROCESS:

- Article 2.81.1. Candidates who fulfil the eligibility requirements outlined here will be nominated and seconded by members of the COM and will be elected by a majority vote of the COM

ARTICLE 2.82.0. TERM OF OFFICE

- Article 2.82.1. The appointment is initially for a term of 3 years with continuation based on an annual performance review by the Council of Masters. It may be possible to extend the appointment for further terms where the appointee has shown excellence in performance.

ARTICLE 2.83.0. MARTIAL ARTS LIAISON COMMITTEE

- Article 2.83.1. Korea is a country with a very long and rich tradition in the practice of Martial Arts and is credited as a cradle of Martial Arts. Therefore, this puts Taekwon-Do as a leading force to promote noble Martial Arts values to communities around the Globe. Martial Arts differ from sport, science and philosophy in that they are a combination of all of these and therefore, they can serve in a specific way to help people and improve their lives. The Martial Arts Liaison Committee oversees the development of a program that will establish working relationship between Taekwon-Do and other Martial Arts.

ARTICLE 2.84.0. DUTIES –

The main responsibility of the Chair of the Martial Arts Liaison Committee is to develop and implement programs that are consistent with the strategy, vision and mission of the ITF. The main duties are as follows:

- Article 2.84.1. To establish and conduct the operation of the Committee,
- Article 2.84.2. Establish a network and collaboration between various Martial arts,
- Article 2.84.3. Create memorandums of understanding and cooperation between various martial arts,
- Article 2.84.4. To organize and promote common events to celebrate in a festive atmosphere the beauty and diversity of worldwide Martial Art styles and the talent of their exponents,
- Article 2.84.5. To develop a core set of noble values that are common to all Martial Arts and are non-discriminatory.
- Article 2.84.6. To provide a platform for mutual understanding of the differences in the spirit of friendship, brotherhood, solidarity and fair competition.

ARTICLE 2.85.0. ELIGIBILITY REQUIREMENTS– THE CHAIR OF THE MARTIAL ARTS LIAISON COMMITTEE MUST HAVE:

Essential:

- Article 2.85.1. the knowledge about various martial arts, their roots, principles and rules,
- Article 2.85.2. must possess very good communication skills,
- Article 2.85.3. must be fluent in English,
- Article 2.85.4. must have good negotiation skills,
- Article 2.85.5. knowledge and skills to prepare Memorandum of Understanding documents

Desirable:

- Article 2.85.6. Practice a number Martial Arts,
- Article 2.85.7. Speak languages other than English.

ARTICLE 2.86.0. ELECTORAL PROCESS:

- Article 2.86.1. Candidates who fulfil the eligibility requirements outlined here will be nominated and seconded by members of the COM and will be elected by a majority vote of the COM

ARTICLE 2.87.0. TERM OF OFFICE

- Article 2.87.1. The appointment is initially for a term of 3 years with continuation based on an annual performance review by the Council of Masters. It may be possible to extend the appointment for further terms where the appointee has shown excellence in performance.

ARTICLE 2.88.0. INDIGENOUS TAEKWON-DO COMMITTEE

- Article 2.88.1. The Indigenous Taekwon-Do Committee oversees the development of a program to provide Indigenous Communities a mechanism to participate in Taekwon-Do. It will develop teaching programs that will blend Indigenous and Taekwon-Do values in ways that will not contradict

each other. Additionally the aim of the Committee is to assist these Indigenous individuals to develop not only Taekwon-Do but also greater life skills. The Indigenous Taekwon-Do Committee will work closely with other Committees support and expertise, to ensure that a high standard of Taekwon-Do is established to benefit the Indigenous Communities around the World.

ARTICLE 2.89.0. DUTIES –

The main responsibility of the Chair of the Indigenous Taekwon-Do Committee is to develop and implement programs that are consistent with the strategy, vision and mission of the ITF. The main duties are as follows:

- Article 2.89.1. To establish and conduct the operation of the Committee,
- Article 2.89.2. Interact closely with the ITF Council of Masters (CoM) in the development of Indigenous Taekwon-Do teaching programs,
- Article 2.89.3. Formulate joint strategies on the common goals of protecting cultural properties, sacred items and traditional knowledge,
- Article 2.89.4. increased representation of Indigenous Taekwon-Do students overall in the Taekwon-Do student population,
- Article 2.89.5. Provide a report on the operational goals achieved each year,

ARTICLE 2.90.0. ELIGIBILITY REQUIREMENTS– THE CHAIR OF THE INDIGENOUS COMMITTEE MUST HAVE:

Essential:

- Article 2.90.1. Proven technical knowledge and understanding of ITF Taekwon-Do technique,
- Article 2.90.2. Extensive understanding of Indigenous cultural and sacred values,
- Article 2.90.3. Knowledge about the indigenous community, their needs and life,
- Article 2.90.4. Passion to help Indigenous people,
- Article 2.90.5. Practical experience working with Indigenous communities and their leaders,
- Article 2.90.6. Know the problems that indigenous communities face.

Desirable:

- Article 2.90.7. Indigenous origin,
- Article 2.90.8. An academic background in indigenous studies

ARTICLE 2.91.0. ELECTORAL PROCESS:

- Article 2.91.1. Candidates who fulfil the eligibility requirements outlined here will be nominated and seconded by members of the COM and will be elected by a majority vote of the COM

ARTICLE 2.92.0. TERM OF OFFICE

Article 2.92.1. The appointment is initially for a term of 3 years with continuation based on an annual performance review by the Council of Masters. It may be possible to extend the appointment for further terms where the appointee has shown excellence in performance.

ARTICLE 2.93.0. TRADITIONAL TAE KWON DO COMMITTEE

Article 2.93.1. Taekwon-Do is a Korean Martial Art that was founded in 1955 by General Choi Hong Hi. Since then, Taekwon-Do has gone through many technical, political and organizational changes resulting in the establishment of many organizations led by various grandmasters and pioneers. However, the roots of Taekwon-Do and its founder are the same. The role of the Traditional TaeKwonDo Committee is to bring together practitioners from the many diverse branches of TaeKwonDo who may wish to associate with the ITF in the Homeland of Taekwon-Do in a collaborative manner.

ARTICLE 2.94.0. DUTIES –

The main responsibility of the Chair of the Traditional TaeKwonDo Committee is to develop and implement programs that are consistent with the strategy, vision and mission of the ITF. The main duties are as follows:

- Article 2.94.1. To establish and conduct the operation of the Committee,
- Article 2.94.2. Establish networks and collaboration between various Traditional TaeKwonDo groups,
- Article 2.94.3. Create memorandums of understanding and cooperation between the ITF and Traditional TaeKwonDo organizations,
- Article 2.94.4. To organize and promote common events to celebrate in a festive atmosphere the beauty and diversity of TaeKwonDo styles and the talent of their exponents,
- Article 2.94.5. To provide a platform for mutual understanding of the differences in the spirit of friendship, brotherhood, solidarity and the tenets of Taekwon-Do.

ARTICLE 2.95.0. ELIGIBILITY REQUIREMENTS– THE CHAIR OF THE TRADITIONAL TAE KWON DO COMMITTEE MUST HAVE:

Essential:

- Article 2.95.1. An understanding of Taekwon-Do history, techniques and rules,
- Article 2.95.2. Knowledge of various Traditional Tae Kwon Do styles, their roots, principles and rules,
- Article 2.95.3. Very good communication skills,
- Article 2.95.4. Fluency in English,
- Article 2.95.5. Good negotiation skills,
- Article 2.95.6. Knowledge and skills necessary to prepare Memoranda of Understanding documents.

Desirable:

- Article 2.95.7. Practice Traditional Tae Kwon Do,
- Article 2.95.8. Established position and network within the Traditional Tae Kwon Do Community.

ARTICLE 2.96.0. ELECTORAL PROCESS:

Article 2.96.1. Candidates who fulfil the eligibility requirements outlined here will be nominated and seconded by members of the COM and will be elected by a majority vote of the COM

ARTICLE 2.97.0. TERM OF OFFICE

Article 2.97.1. The appointment is initially for a term of 3 years with continuation based on an annual performance review by the Council of Masters. It may be possible to extend the appointment for further terms where the appointee has shown excellence in performance.

ARTICLE 2.98.0. RESEARCH COMMITTEE

Article 2.98.1. The Research Committee aims to foster, facilitate and coordinate high quality multidisciplinary research in Taekwon-Do and related disciplines. The Research Committee oversees the development of a program that will identify important aspects and topics of Taekwon-Do that need to be researched and will implement it, advocate for and promote the program and its outcomes. The Research Committee will work closely with other Committees support and expertise, to ensure that a high standard of Taekwon-Do is established to benefit the practitioners around the World.

ARTICLE 2.99.0. DUTIES –

The main responsibility of the Chair of the Research Committee is to develop and implement research programs that target the needs of Taekwon-Do that are consistent with the strategy, vision and mission of the ITF. The main duties are as follows:

- Article 2.99.1. To establish and conduct the operation of the Committee,
- Article 2.99.2. Interact closely with the ITF Council of Masters (CoM) in the development of Research Taekwon-Do programs,
- Article 2.99.3. Evaluate the scientific excellence of submitted projects,
- Article 2.99.4. To publish and promote the results of the research outcomes either in academic journals as well as on various social network platforms,
- Article 2.99.5. Develop collaborations with other scientific groups having a similar research interest,
- Article 2.99.6. Search and apply for scholarships that Taekwon-Do practitioners can utilize.

ARTICLE 2.100.0. ELIGIBILITY REQUIREMENTS– THE CHAIR OF THE RESEARCH COMMITTEE MUST HAVE:

Essential:

- Article 2.100.1. Knowledge and experience in conducting research, setting up research experiments and logical thinking,
- Article 2.100.2. Ability to translate the research into publishable papers and promote them,
- Article 2.100.3. Tertiary education,

- Article 2.100.4. Passion for research and an interest in the subject area,
- Article 2.100.5. Proven technical knowledge and understanding of ITF Taekwon-Do technique,
- Article 2.100.6. Successful experience working as a researcher or investigator,
- Article 2.100.7. Keep well organized data and information,
- Article 2.100.8. Be honest and ethical,
- Article 2.100.9. Be open-minded, unbiased, flexible, while staying focused,
- Article 2.100.10. Good written and verbal communication skills.

Desirable:

- Article 2.100.11. Willingness to accept criticism,
- Article 2.100.12. Patience and strong determination to overcome problems and obstacles,
- Article 2.100.13. Cleverness, ingenuity to understand the research process and procedure with flexibility,
- Article 2.100.14. The ability to support viewpoints with evidence, argument and citation, and to respond to dissenting opinion with logic and evidence.

ARTICLE 2.101.0. ELECTORAL PROCESS:

- Article 2.101.1. Candidates who fulfil the eligibility requirements outlined here will be nominated and seconded by members of the COM and will be elected by a majority vote of the COM

ARTICLE 2.102.0. TERM OF OFFICE

- Article 2.102.1. The appointment is initially for a term of 3 years with continuation based on an annual performance review by the Council of Masters. It may be possible to extend the appointment for further terms where the appointee has shown excellence in performance.

ARTICLE 2.103.0. BUSINESS DEVELOPMENT COMMITTEE

- Article 2.103.1. Taekwon-Do is a Martial Art that originated in Korea but for many Instructors of Taekwon-Do institutions it is also a business that provides employment and an income. If the ITF is to grow and remain successful it needs to support its membership base and the individuals who run institutions dedicated to teaching and promoting the art. The business development committee will provide guidance and resources to assist these institutions so they can be successful and continue to grow.

ARTICLE 2.104.0. DUTIES –

The main responsibility of the Chair of the Business Development committee is to develop and implement programs that will establish and assist leaders of organisations affiliated the ITF to create successful businesses that reflect the values and quality of the ITF.

- Article 2.104.1. The main duties are as follows:
- Article 2.104.2. To establish and conduct the operation of the Committee,
- Article 2.104.3. To establish a network and collaboration between various Taekwon-do schools worldwide,
- Article 2.104.4. To provide programs that help in marketing and promotion and the building of a student base,

- Article 2.104.5. To provide templates and guidance on how to run successful events
- Article 2.104.6. To enable the creation of a network of dojangs that will teach ITF Taekwon-Do in their curriculum,
- Article 2.104.7. To promote ITF Taekwon-Do using various means including websites, social networks, national and local media,
- Article 2.104.8. To conduct worldwide educational seminars and workshops

ARTICLE 2.105.0. ELIGIBILITY REQUIREMENTS– THE CHAIR OF THE BUSINESS DEVELOPMENT COMMITTEE MUST HAVE:

Essential:

- Article 2.105.1. Business or marketing-related degree or equivalent professional qualification.
- Article 2.105.2. Business acumen and a proven ability to develop successful businesses
- Article 2.105.3. A high moral and ethical standard,
- Article 2.105.4. Proven ability to solve and negotiate problems
- Article 2.105.5. Excellent communication skills,
- Article 2.105.6. Organizational leadership and guidance skills,
- Article 2.105.7. Commitment to ITF Taekwon-Do
- Article 2.105.8. Patience and strong determination to overcome problems and obstacles.

ARTICLE 2.106.0. ELECTORAL PROCESS:

- Article 2.106.1. Candidates who fulfil the eligibility requirements outlined here will be nominated and seconded by members of the COM and will be elected by a majority vote of the COM

ARTICLE 2.107.0. TERM OF OFFICE

- Article 2.107.1. The appointment is initially for a term of 3 years with continuation based on an annual performance review by the Council of Masters. It may be possible to extend the appointment for further terms where the appointee has shown excellence in performance.

CHAPTER 3 MEMBERSHIP

ARTICLE 3.00.0. MEMBERSHIP

- Article 3.00.1. Types of members
- Article 3.00.2. The category of membership determines the eligibility of candidates and their consequent voting rights, benefits and membership fee.
- Article 3.00.3. Active members are those whose membership is financial or designated as free.

Article 3.00.4. Membership fees are set by the COM and are ratified by the Congress.

ARTICLE 3.00.5. INDIVIDUAL MEMBERSHIP:

Article 3.00.6. Individual membership can be divided into 3 main categories:

Article 3.00.7. Regular membership:

Article 3.00.8. Any individual who practices, supports, likes or identifies with ITF Taekwon-Do can become a member. Therefore, all Taekwon-Do and non-Taekwon-Do practitioners from white to black belt, individuals, parents, family members, enthusiasts can apply for this type of membership. This type of membership has no voting rights.

Article 3.00.9. Premium membership

Article 3.00.10. Any individual over 18 years of age who practices, supports, likes or identifies with ITF Taekwon-Do can become a member. Therefore, all Taekwon-Do and non-Taekwon-Do practitioners from white to black belt, individuals, parents, family members, enthusiasts can apply for this type of membership. This type of membership has voting rights.

Article 3.00.11. Lifetime membership:

Article 3.00.12. This membership holds greater prestige and will only be available to individuals over 18 years of age with outstanding achievements in practicing, supporting or promoting Taekwon-Do. They must have been premium members for at least one year. This type of membership will be granted by the COM that will assess the candidate's achievements after previous endorsement of the candidate by a minimum of 3 members. This type of membership has voting rights.

ARTICLE 3.00.13. GROUP MEMBERSHIP:

Article 3.00.14. Any group that practices, supports, likes or identifies with ITF Taekwon-Do can become a group member. Therefore, all Taekwon-Do and non-Taekwon-Do groups of practitioners can apply for this type of membership. Each group has specified voting rights relevant to their membership base.

Article 3.00.15. There are three possible types of group membership

Article 3.00.16. Dojang: consists of a minimum of 10 members in a single club or dojang

Article 3.00.17. School: consists of a minimum of 20 members distributed over at least two dojangs that operate either in the same location at different times or different locations

Article 3.00.18. Association: a group of at least 100 members consisting of multiple dojangs and/or schools.

ARTICLE 3.00.19. UNDISCLOSED MEMBERSHIP

- Article 3.00.20. Both Individual and Group member types may select to register for this type of membership.
- Article 3.00.21. Undisclosed membership is for those individuals and groups that support the ITF in the homeland of Taekwon-Do but do not wish to be publically listed. All insignia, support, discounts and fees are the same as per the individual and group membership programs however, undisclosed members will not possess voting rights as it would be impossible to protect their privacy with a transparent voting process.
- Article 3.00.22. Article 6: Application for membership
- Article 3.00.23. All membership requests will be vetted by the administration of the ITF and appropriate forms may be provided to applicants and should be returned for consideration of membership.
- Article 3.00.24. ITF reserves the right to deny membership where investigations show that the applicant/s have past criminal convictions.
- Article 3.00.25. Article 7: Termination of membership
- Article 3.00.26. Membership terminates due to the loss of legal entity that is by expiration of membership, death, voluntary withdrawal and expulsion.
- Article 3.00.27. All voluntary withdrawals must be in writing.
- Article 3.00.28. The ITF can, as determined by a judgement of the Disciplinary Committee and ratification by the COM, expel, suspend or discipline any member if they have violated the statutes or the interests of the International Taekwon-Do Federation or its representatives.
- Article 3.00.29. Article 8: Rights and obligations of members
- Article 3.00.30. All members will have the right to participate in events organised by the ITF and access to all the membership resources and facilities of the ITF subject to conditions as outlined in the By laws.
- Article 3.00.31. All members will have a unique identity membership card that relates to their activities in the ITF including rank recognition, mentorship and skill development programs. Additionally this card also provides access to applicable discount programs made available by the ITF.
- Article 3.00.32. Regular individual and undisclosed members are not eligible to vote on matters of the ITF.
- Article 3.00.33. Premium and lifetime individual members have a single vote for each person who holds this type of membership.
- Article 3.00.34. Group membership entitles the group to have a bloc vote that has the power of the number of active members on the date of the vote, however the bloc vote can only be cast in either “for” or “against” and the vote cannot be split.
- Article 3.00.35. All members must adhere to the by-laws and code of conduct of the ITF.
- Article 3.00.36. All members should wear the doboks, marks and badges laid down by the ITF. In addition, each group member should exhibit their group membership certificate of the ITF at their location.
- Article 3.00.37. All members will be informed of their membership expiry in writing using electronic media not later than three months prior to its termination.

CHAPTER 4 MEETINGS OF THE COM

ARTICLE 4.00.0. COUNCIL OF MASTER MEETINGS

- Article 4.00.1. The Council shall hold formal meetings in principle twice during each year of its period of office this may be either in person or using electronic means.

- Article 4.00.2. Decisions of the COM may also be made using electronic media that is co-ordinated through the Secretary General.
- Article 4.00.3. A quorum for a formal meeting of the COM will be a minimum of 5 members and where possible should include the President. Decisions of the Council will be by majority vote of members present at the meeting.
- Article 4.00.4. Where an issue cannot be resolved in the majority in a meeting the issue will be taken by the Secretary General to the entire council for a further vote using electronic means.

ARTICLE 4.01.0. APPOINTMENT OF POSITIONS IN THE ITF

- Article 4.01.1. Positions are appointed by the COM but candidates must fulfil the selection criteria outlined in the job description. (See by-laws). Appointment is via a nomination + seconder and vote of the COM.
- Article 4.01.2. Committee members are appointed by the chair of each committee who is appointed by the COM using the process above.
- Article 4.01.3. Continental officers are required to be members who are domiciled in the region they represent and will go through the appointment process by the COM.
- Article 4.01.4. Mentors/advisors and pioneers are chosen by the COM from interested parties who have a historical record appropriate to the role.
- Article 4.01.5. The Legal advisor and Treasurer are appointed by the COM and must have appropriate qualifications for the role.

ARTICLE 4.02.0. POWERS OF THE COM

- Article 4.02.1. The Council is competent in all matters that are not reserved to other bodies by the Statutes, regulations and directives of the ITF.
- Article 4.02.2. The Council lays down the regulations and directives of the ITF subject to article (4.02.1)
- Article 4.02.3. The Council represents and commits the ITF with regard to third parties. The Council shall decide through which individuals the ITF shall be committed towards third parties.
- Article 4.02.4. The Council prepares and convenes Ordinary and Extraordinary Congress Meetings.
- Article 4.02.5. The Council appoints any commission it deems necessary at any time.

CHAPTER 5 FINANCIAL MATTERS

ARTICLE 5.00.0. THE OBJECTIVES OF THE ITF SHALL BE ACHIEVED BY DEALING WITH FINANCIAL MATTERS AS FOLLOWS

- Article 5.00.1. Collecting membership fees of affiliated and supporting members
- Article 5.00.2. Providing certification for rank and courses

- Article 5.00.3. Achieving profits from events including tournaments, courses and demonstrations of various kinds
- Article 5.00.4. Borrowing and raising funds in such manner as the ITF may see fit.
- Article 5.00.5. Receive money on deposit with or without allowance of interest thereon.
- Article 5.00.6. Invest any monies of the ITF, not immediately required, in such manner as may from time to time be determined by the executive.
- Article 5.00.7. Take any gift of property whether subject to any special trust or not for any one or more for the purposes of the ITF.
- Article 5.00.8. Take such steps by personal or written appeals, public meetings or otherwise as may from time to time be deemed expedient for the purposes of procuring contributions to the funds of the ITF in the shape of donations, annual subscriptions or otherwise.
- Article 5.00.9. Income may be derived from sponsorship arrangements that are directly related to the main activity of the body.
- Article 5.00.10. Print and publish any newspapers, periodicals, books or leaflets that the ITF or affiliated organisations may think desirable for the promotion of its purposes.
- Article 5.00.11. The body may garner funds from the sale of educational material and sports equipment sales.
- Article 5.00.12. The fiscal year shall be correspondent with the calendar year.
- Article 5.00.13. The US \$ is the official measure of monetary fees quoted by the ITF.

CHAPTER 6 DISPUTE RESOLUTION AND DISCIPLINE PROCEDURES

ARTICLE 6.00.0. DISPUTE RESOLUTION:

- Article 6.00.1. In the case of a dispute the matter will in the first instance be directed to the Chair of the COM for consideration, mediation and resolution, taking into account the principles of natural justice. Note that where there may be a conflict of interest with the Chair of the COM then the matter may be directed to the President or an unbiased member of the COM.
- Article 6.00.2. If the matter is unresolved by this process then the matter will be referred to the entire COM (excluding interested parties who have potential conflicts of interest) for resolution and arbitration.

ARTICLE 6.01.0. DISCIPLINARY PROCEDURE:

- Article 6.01.1. All members are subject to the code of conduct.
- Article 6.01.2. A member may be reported to the disciplinary committee if it is considered a member has breached the code of conduct or brought the body into disrepute.
- Article 6.01.3. The Disciplinary director will perform a preliminary investigation taking evidence from parties involved and will make a determination if the matter warrants further action.
- Article 6.01.4. If further action is required the disciplinary committee will take evidence from all parties involved and ensuring the principle of natural justice is applied will convene a hearing into the matter. The party whom it is considered has breached the code must be given all evidence or written statements regarding the issue so they may prepare a response to the issue prior to any hearing.

- Article 6.01.5. At least two weeks' notice must be given to all parties prior to a hearing and electronic means may be used to hold the hearing.
- Article 6.01.6. The overriding principle of the hearing should be to mediate the issue and not to dole out punishment.
- Article 6.01.7. If the hearing considers that the issue requires further action or punishment then a report with recommendations will be presented to the COM for consideration and appropriate disciplinary action will be determined by the COM.

CHAPTER 7 ADMINISTRATION

ARTICLE 7.00.0. MISSION

- Article 7.00.1. The mission of the Administration is to implement the decisions made by the Congress and the COM, and carry out all the administrative duties of the ITF, under the supervision of the Secretary General.