



**Rules and Regulations  
of the  
International Taekwon-Do Federation**

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## 1.0. MEMBERSHIP

- 1.1. ITF HQ Korea membership is a 3-year (36 months) plan that will commence from the date of approval and continue for a full 36 month period, expiring on the same day of the month 36 months hence. Once a membership has commenced it cannot be cancelled and refunds are not provided. However, if the applicant strongly wishes to cancel the membership, the applicant's details will be removed from the membership list on the website but no refunds will be given for the remaining period of the membership.
- 1.2. A renewal reminder notice 2 months prior to the expiry date of the membership will be sent to the members. If the members renew their membership, by paying the renewal fee prior to or up to 30 days after the expiry date, the members will maintain continuity of the membership benefits and the new membership renewal date will remain unchanged. If the members do not renew membership within 30 days of the expiry date, they will lose continuity of benefits and will be required to re-commence their ITF HQ Korea membership and an additional fee may be imposed.
- 1.3. Since the membership is closely associated with the rank recognition procedure (please see "rank recognition procedure"), the expiry of the membership will also affect the promotion application terms.
- 1.4. All students who join the group after the commencement of the group membership will be required to pay a pro-rata individual membership fee that will expire on the group expiry date. The fee will be based around 6monthly intervals with a minimum membership fee to cover one year's membership.

### 1.5. GROUP MEMBERSHIP CAN BE DIVIDED INTO 3 CATEGORIES:

- Dojang/ Club
- School
- Association

Each category differs by its internal structure and will gain different rights, benefits, insignia and will differ in the membership fee. The definitions of terms for the group membership categories are as follows:

- 1.6. **Dojang:** denotes a single club regardless of the number of members that conduct classes in one location.

- 1.7. **School:** (in Taekwon-Do terms) can be defined as a Taekwon-Do educational institution consisting of more than 1 Dojang operating in the same or different locations.
- 1.8. **Association:** is an accumulation of dojangs and schools working together under a structured organizational and leadership program.
- 1.9. The summary of the group membership program is presented in Table below.

Membership type	Eligibility and documents	Duration (years)	Benefits
<b>Dojang</b>	<ul style="list-style-type: none"> <li>•Any single dojang that has its own registered name, regardless of the number of members, that conducts classes in one location can apply for this type of membership.</li> <li>•All members of the dojang must be registered at minimum as regular members of ITF HQ Korea</li> <li>•A member dojang will receive a certificate of affiliation with ITF HQ Korea with an original security hologram that is tamper evident, a (cm x cm) plaque and a specific number that will be assigned to that dojang throughout the entire affiliation period(s). Each student of the dojang will receive a membership card as per the individual membership scheme. Please note that the dojang must apply for an individual membership for each student.</li> </ul>	3	<ul style="list-style-type: none"> <li>•The dojang member will benefit with discounted prices of appropriate events, goods (internet shopping mall), tours and other programs organized by ITF HQ Korea (case by case basis) and will, where possible, receive assistance in coordinating ITF activities such as competitions, certifications, tests, courses etc.</li> <li>•The dojang will gain voting rights attributed as one vote for each registered member, regardless whether the members possess a regular, premium or lifetime membership and regardless of the member's age. However, the voting decision will be treated as the dojang decision and not the individual decision. Therefore, dojang management based on their own operating procedure will make a decision on a voting topic and submit it on behalf of the dojang (with some conditions see Example 1 at the bottom of the table)</li> </ul>
<b>School (two or more dojangs)</b>	<ul style="list-style-type: none"> <li>• Any SCHOOL that has its own registered name and consists of more than one dojang, regardless of the number of members can apply for this type of membership.</li> </ul>	3	<ul style="list-style-type: none"> <li>• The SCHOOL members will benefit through discounted prices of appropriate events, goods (internet shopping mall), tours and other programs organized by ITF HQ Korea (on a case by case basis) and</li> </ul>

Membership type	Eligibility and documents	Duration (years)	Benefits
	<ul style="list-style-type: none"> <li>• All members of the SCHOOL must be registered at minimum as regular members of ITF HQ Korea</li> <li>• The SCHOOL will receive a certificate of affiliation with ITF HQ Korea, an original tamper evident security hologram, a (cm x cm) plaque and a specific number that will be assigned to that SCHOOL throughout the entire affiliation period(s). Each student of the SCHOOL will receive a membership card as per the individual membership scheme. Please note that the SCHOOL must apply for an individual membership for each student.</li> <li>• Each dojang of the school will receive a certificate of affiliation with ITF HQ Korea, an original tamper evident security hologram and can apply for a “Dojang to school affiliation ” (cm x cm) plaque.</li> </ul>		<p>will, where possible, receive assistance in coordinating ITF activities such as competitions, certifications, tests, courses etc.</p> <ul style="list-style-type: none"> <li>• The SCHOOL will gain voting rights, one vote per registered member, regardless of whether the members possess a regular, premium or lifetime membership and regardless of the member’s age. However, the voting decision will be treated as the SCHOOL decision and not the individual decision. Therefore, SCHOOL management based on their own operating procedure will make a decision on a voting topic and submit it on behalf of the SCHOOL (with equivalent arrangements to dojang membership, as per example 1)</li> </ul>
<b>Association</b>	<ul style="list-style-type: none"> <li>• Any ASSOCIATION that has its own registered name as an association or federation and consists of more than one school, can apply for this type of membership.</li> <li>• All members of the ASSOCIATION have to be registered at least as regular members of ITF HQ Korea</li> <li>• The ASSOCIATION will receive a certificate of affiliation with ITF HQ Korea with an original tamper evident security hologram, a (cm x cm) plaque and a specific number that will be assigned to that ASSOCIATION throughout</li> </ul>	3	<ul style="list-style-type: none"> <li>• The ASSOCIATION members will benefit through discounted prices of appropriate events, goods (internet shopping mall), tours and other programs organized by ITF HQ Korea (on a case by case basis) and will, where possible, receive assistance in coordinating ITF activities such as competitions, certifications, tests, courses etc.</li> <li>• The ASSOCIATION will gain voting rights, one vote per registered member, regardless of whether the members possess a regular, premium or lifetime membership and</li> </ul>

Membership type	Eligibility and documents	Duration (years)	Benefits
	<p>the entire affiliation period(s). Each student of the ASSOCIATION will receive a membership card as per the individual membership scheme. Please note that the ASSOCIATION must apply for an individual membership for each student.</p> <ul style="list-style-type: none"> <li>• Each dojang/school of the ASSOCIATION will receive a certificate of affiliation with ITF HQ Korea, an original tamper evident security hologram and can apply for a “Dojang/school to Association affiliation ” (cm x cm) plaque.</li> </ul>		<p>regardless of the member’s age. However, the voting decision will be treated as the ASSOCIATION decision and not an individual decision. Therefore, the ASSOCIATION management, based on their own operating procedure, will make a decision on a voting topic and submit it on behalf of the ASSOCIATION (similar arrangements apply for premium members in a dojang or school scenario. See example 1)</p>

Example 1: A dojang/ consisting of 20 students ranging in age between 6-50 years of age, all possessing individual regular membership will get 20 votes regardless of the age of the students. In an individual membership scenario all members under 18 years of age would not have a right to vote. As members of a registered dojang they gain the voting rights as a dojang voting decision. Members of the dojang that possess premium or lifetime membership however, are entitled to make their own decision and vote individually if they do not agree with the collective dojang voting decision. This will reduce the voting power of the dojang by the members who have appropriate memberships and decided to vote individually.

- 1.10. An undisclosed membership for those groups that support ITF HQ Korea in the homeland of Taekwon-Do but do not wish to be publically listed is available. All insignia, support, discounts and fees are the same as per group membership program however, the undisclosed members will not possess voting rights as it would be impossible to protect their privacy with a transparent voting process utilizing the ITF HQ Korea website. In order to request this type of membership a tick box is available on the application form that will automatically assign the applicant to the appropriate type of the membership.
- 1.11. The International Taekwon-Do Federation Headquarters Korea (ITF HQ Korea) offers several membership plans for individuals and groups to meet your needs. Anyone who practices, supports, likes or identifies with ITF Taekwon-Do can become a member. Therefore, all Taekwon-Do and other Martial Arts practitioners from white to black belt, individuals, parents, family members, enthusiasts, organizations, groups, single dojangs or

associations can apply for membership. Moreover, ITF HQ Korea membership programs do not restrict members from working or affiliating with any other organization and will secure our members confidentiality should the applicants not wish to be publically listed.

Therefore, become a member and enjoy the broad benefits of the membership program of ITF HQ Korea in the Homeland of Taekwon-Do.

**1.12. THE INDIVIDUAL MEMBERSHIP CAN BE DIVIDED INTO 3 MAIN CATEGORIES:**

1.13. Regular membership

1.14. Premium membership

1.15. Lifetime membership

1.16. The category of membership determines the eligibility of candidates and their consequent voting rights, benefits and membership fee. The summary of the individual membership program is presented in Table below.

Membership type	Eligibility and documents	Duration (years)	Benefits
<p><b>Regular member</b></p>	<ul style="list-style-type: none"> <li>• Any individual who practices, supports, likes or identifies with ITF Taekwon-Do can become a member. Therefore, all Taekwon-Do and non-Taekwon-Do practitioners from white to black belt, individuals, parents, family members, enthusiasts can apply for this type of membership</li> <li>• Regular members will receive a regular membership card with their picture, hologram mark and a unique membership number that will be maintained throughout the entire affiliation period(s)</li> </ul>	<p>3</p>	<ul style="list-style-type: none"> <li>• Regular members will benefit through discounted prices of some events, goods, tours and other programs organized by ITF HQ Korea and will, where possible, receive assistance in coordinating ITF activities such as competitions, certifications, tests, courses etc.</li> <li>• Individual regular members will not have voting rights and so will not be able to participate in a decision making process but they benefit with discounts in various programs.</li> <li>• Every regular member will receive a membership number and will have access to the information available to the regular members on the ITF HQ Korea website</li> </ul>



Membership type	Eligibility and documents	Duration (years)	Benefits
<b>Premium member</b>	<ul style="list-style-type: none"> <li>Any individual over 18 years of age who practices, supports, likes or identifies with ITF Taekwon-Do can become a member. Therefore, all Taekwon-Do and non-Taekwon-Do practitioners from white to black belt, individuals, parents, family members, enthusiasts can apply for this type of membership</li> <li>Premium members will receive a premium membership card with their picture, hologram mark and a unique membership number that will be maintained throughout the entire affiliation period(s)</li> </ul>	3	<ul style="list-style-type: none"> <li>Premium members will benefit through greater discounted prices than the regular members from events, goods (internet shopping mall), tours and other programs organized by ITF HQ Korea and will, where possible, receive assistance in coordinating ITF activities such as competitions, certifications, tests, courses etc.</li> <li>Premium members will benefit by being eligible to participate in a decision making process since they will have voting rights allocated as one vote per member</li> <li>Each premium member will receive a membership number and will have access to the information available to premium members on the ITF HQ Korea website</li> </ul>
<b>Lifetime Membership</b>	<ul style="list-style-type: none"> <li>This membership holds greater prestige and will only be available to individuals over 18 years of age with outstanding achievements in practicing, supporting or promoting Taekwon-Do. They must have been premium members for at least one year. This type of membership will be granted by a specially formed committee that will assess the candidate's achievements after previous endorsement of the candidate by a minimum of 3 members.</li> <li>Lifetime members will receive a lifetime membership card with their picture and a hologram mark with a unique membership number that will be maintained throughout the entire affiliation period</li> </ul>	3	<ul style="list-style-type: none"> <li>Lifetime (prestigious) members will benefit with even greater discounts than regular or premium members from participation in events, purchase of goods (internet shopping mall), tours and other programs organized by the ITF HQ Korea and will, where possible, receive assistance in coordinating ITF activities such as competitions, certifications, tests, courses etc. Moreover, their profiles and pictures will be listed in a special section on the ITF HQ Korea website the "LIFETIME MEMBERS CLUB" Lifetime members will also benefit by being able to participate in a decision making process as they will have equivalent voting rights to premium members.</li> <li>Every lifetime member will receive a membership number and will have access to the information available to lifetime members on the ITF website as well as to the</li> </ul>



Membership type	Eligibility and documents	Duration (years)	Benefits
			lifetime members club.

- 1.17. An undisclosed membership for those individuals that support ITF HQ Korea in the homeland of Taekwon-Do but do not wish to be publically listed is available. All insignia, support, discounts and fees are the same as per individual membership program however, the undisclosed members will not possess voting rights as it would be impossible to protect their privacy with a transparent voting process utilizing the ITF HQ Korea website. In order to request this type of membership a tick box is available on the application form that will automatically assign the applicant to the appropriate type of the membership.
  
- 1.18. A renewal reminder notice 2 months prior to the expiry date of the membership will be sent to the members. If the members renew their membership, by paying the renewal fee prior to or up to 30 days after the expiry date, the members will maintain continuity of the membership benefits and the new membership renewal date will remain unchanged. If the members do not renew membership within 30 days of the expiry date, they will lose continuity of benefits and will be required to re-commence their ITF HQ Korea membership and an additional fee may be imposed.
  
- 1.19. ITF HQ Korea membership is a 3-year (36 months) plan that will commence from the date of approval and continue for a full 36 month period, expiring on the same day of the month 36 months hence. Once a membership has commenced it cannot be cancelled and refunds are not provided. However, if the applicant strongly wishes to cancel the membership, the applicant’s details will be removed from the membership list on the website but no refunds will be given for the remaining period of the membership.
  
- 1.20. Since the membership is closely associated with the rank recognition procedure (please see “rank recognition procedure”), the expiry of the membership will also affect the promotion application terms.
  
- 1.21. All students who join the group after the commencement of the group membership will be required to pay a pro-rata individual membership fee that will expire on the group expiry date. The fee will be based around 6monthly intervals with a minimum membership fee to cover one year’s membership.

## 2.0. MEMBERSHIP FEES:

### 2.1. GROUP MEMBERSHIP:

- 2.2. Each group membership certificate (A3 size) is issued for a single location or dojang and is charged at \$10/three years irrespective of the type of group membership. i.e. if there is more than one certificate needed for a group then the fee is charged for each certificate issued.
- 2.3. Each membership Plaque is charged at \$250.
- 2.4. Each member will pay \$30 for a three year membership that is charged pro-rata with the renewal of the group membership.
- 2.5. Economically disadvantaged countries will pay a discounted rate as determined by the Secretary General.

### 2.6. TABLE OF COSTS

No	Variable	DOJANG (minimum 10 members)	SCHOOL (minimum 20 members & 2 locations)	ASSOCIATION (minimum 100 members)	Disadvantaged country cost
[A]	Minimum Membership fee \$30 (USD)	10 x \$30 = \$300	20 x \$30 = \$600	100 x \$30 = \$3000	Min memb fee US\$18/ member
[B]	Group Plate	\$280	\$280	\$280	US \$200
[C]	A3 Group certificate	\$50	\$50	\$50	\$10
[D]	Postage vis EMS that delivers to your door within a few working days	Depends on the region and weight	Depends on the region and weight	Depends on the region and weight	Depends on the region and weight
[E]	<b>TOTAL [A+B+C +D+E]</b>	<b>\$693</b>	<b>\$1023</b>	<b>\$ 3660</b>	<b>TOTAL [A+B+C +D]</b>

*Note:* \* This is the minimal fee as based on the minimum number of members per each group; if more members then the fee needs to be added to [A] that will change also [D] and final fee [F]

\*\* All currency is in \$USD

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## 2.7. INDIVIDUAL MEMBERSHIP:

- 2.8. Regular: Cost is \$30 per three years
- 2.9. Premium: Cost is \$60 per three years
- 2.10. Undisclosed: Cost is \$30 per three years
- 2.11. Lifetime: No charge (honorary)

Fees will have additional postage applied.

## 3.0. CERTIFICATION AND RANK RECOGNITION

### 3.1. COLOURED BELTS:

Group leaders from Taekwon-Do dojangs & schools that belong to our organization are authorized to use the color belt certificate template for their students on the color belt certificates purchased from ITF HQ Korea. The template will be made and send from South Korea, the homeland of Taekwon-Do.

Make sure you have a valid membership from ITF HQ Korea, and send us application. The minimum application requirement is 500 certificates.

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### 3.2. HOW TO USE THE COLOURED BELT TEMPLATES

The certificates are accompanied by the template that allows the group leaders modify certificate contents and personalize them with the name of the students, their own numbering systems and signatures.

Cost of Colour belt certificates is based on volume and local conditions when ordered.

### 3.3. BLACK BELTS

#### 3.4. General requirements for applicants:

- Must be a registered member of ITF HQ Korea or must apply and be accepted for membership prior to obtaining rank (possess an individual or group membership)
- Must have fulfilled all eligibility criteria for testing including time requirements, course completion (if required) and organizational permission (if necessary).
- Must submit degree application and provide all necessary additional documents if required at least one month prior to testing to assess eligibility.

3.5. There are three categories of members requirement as outlined below in the table. Each category is different due to the background of the practitioner

<b>ITF HQ Korea (Original) Members</b>	<b>Experienced ITF Members</b>	<b>Non ITF, Martial Artists</b>
<ul style="list-style-type: none"> <li>• Must be ITF HQ Korea member from the beginning of their Taekwon-Do journey</li> <li>• Previous training information <b>not</b> required</li> <li>• Submission of Degree recognition form <b>not</b> required</li> <li>• Additional recognition of the rank is not required</li> <li>• Must fulfill the necessary testing time requirements</li> <li>• Eligible for time reduction between tests as per rules and regulations</li> <li>• Personal history of martial arts career and Mentor assistance not required</li> <li>• Instructor/Examiner Privileges associated with rank immediately conferred</li> </ul>	<ul style="list-style-type: none"> <li>• Must be a member of ITF HQ Korea for a minimum of 12 months period before certification provided.</li> <li>• Previous training information required</li> <li>• Submission of Degree recognition form required</li> <li>• Initial recognition of the rank is required and if accepted certification provided after 12 months membership but all privileges of rank acknowledged from date of recognition.</li> <li>• After initial recognition must fulfill the necessary time requirements for next testing.</li> <li>• Eligible for time reduction between tests as per rules and regulations</li> <li>• Personal history of martial arts career required, Mentor assistance may be required</li> </ul>	<ul style="list-style-type: none"> <li>• Must be a member of ITF HQ Korea for a minimum of 12 months</li> <li>• Previous training information required</li> <li>• Submission of Degree recognition form required</li> <li>• ITF Rank level will be assigned according to the rules and regulations</li> <li>• Signed declaration of intent document.</li> <li>• After initial rank assigned must fulfill the necessary time requirements</li> <li>• Eligible for time reduction between tests as per rules and regulations</li> <li>• Personal history of martial arts career required</li> <li>• Mentor assistance will be required</li> <li>• Instructor/Examiner Privileges associated with rank conferred after completion of mentorship program</li> </ul>

3.6. REQUIREMENTS FOR EACH RANK INCLUDING AGE AND YEARS.

Degree (dan)	Minimum training period	Additional requirements	Potential reduction of training period interval	Title/Insignia
From 1st to 2nd degree	1.5 years	Min age to 1 <sup>st</sup> degree is 9 years, 1 <sup>st</sup> degree to 2 <sup>nd</sup> degree is 14.5 years	Maximum reduction of training period up to 3 months can be obtained if a candidate takes part in a relevant training courses or events, and successfully completes the assessment.(1)	Boo-Sa beum nim (assistant instructor)
From 2nd to 3rd degree	2 years	Min age for 3 <sup>rd</sup> degree is 16.5 years	Maximum reduction of training period up to 4 months can be obtained if a candidate takes part in relevant training courses or events, and successfully completes the assessment (*)	Boo-Sa beum nim (assistant instructor)
From 3rd to 4th degree	3 years	Minimum age for 4 <sup>th</sup> degree is 19.5 years	Maximum reduction of training period up to 5 months can be obtained if a candidate takes part in relevant training courses or events, and successfully completes the assessment (*)	Sa beum nim (Instructor)
From 4th to 5th degree	4 years	Minimum age for 5 <sup>th</sup> degree is 23.5 years	Maximum reduction of training period up to 6 months can be obtained if a candidate takes part in relevant training courses or events, and successfully completes the assessment (*)	Sa beum nim (Instructor)
From 5th to 6th degree	5 years	Minimum age for 6 <sup>th</sup> degree is 28.5 years	Maximum reduction of training period up to 7 months can be obtained if a candidate takes part in relevant training courses or events, and successfully completes the assessment (*)	Sa beum nim (Instructor)
From 6th to 7th degree	6 years	Minimum age for 7 <sup>th</sup> degree is 34.5 years	Maximum reduction of training period up to 8 months can be obtained if a candidate takes part in relevant training courses or events, and successfully completes the assessment (*)	Sa hyun nim (Master)

<b>Degree (dan)</b>	<b>Minimum training period</b>	<b>Additional requirements</b>	<b>Potential reduction of training period interval</b>	<b>Title/Insignia</b>
From 7th to 8th degree	7 years	Minimum age for 8 <sup>th</sup> degree is 41.5 years	Maximum reduction of training period up to 9 months can be obtained if a candidate takes part in relevant training courses or events, and successfully completes the assessment (*)	Sa Hyun nim (Master)
From 8th to 9th degree	8 years	Minimum age for 9 <sup>th</sup> degree is 49.5 years	In special circumstances and to further the development of the ITF, the promotion board can grant a reduction of this period. Unanimous consent must be granted by a special committee that shall consist of 9 members that are holders of either 7th or 8th degree recognized by ITF HQ Korea. 9th Dan can only be presented at the ITF Headquarters in Sejong City.	Sa Seung nim (Grand Master)

#### 4.0. GRADING FEES:

##### 4.1. Dan Certificates (add postage fee)

*Note:* We offer a lower price for economically disadvantage countries for group applications and certificates. In general it is about 30% less (See reduced fee in table)

<b>Rank</b>	<b>Full price (USD\$)</b>	<b>Reduced price (USD\$)</b>
1 Dan	75	Minus 30%
2 Dan	100	Minus 30%
3 Dan	150	Minus 30%
4 Dan	220	Minus 30%
5 Dan	330	Minus 30%
6 Dan	400	Minus 30%
7 Dan	650	Minus 30%
8 Dan	700	Minus 30%
9 Dan		

4.2. *Note:* Additional testing costs may be applied due to local conditions and examiner fees.

## 5.0. CERTIFICATION OF COURSES

Centralized certificates will be issued with a unique identifier number for these courses

### 5.1. MASTER CLASSES

Certificated Taekwon-Do Masters who are members of ITF Headquarters Korea are allowed to organize Master Classes as our sanction event. The length of the course varies from one to many days and need to be approved by ITF HQ first.

**A SANCTIONED TRAINING SESSION CONDUCTED BY AN ITF MASTER**  
We certify all members who participate and successfully complete the Master class



Our certification program is based strictly on ITF rules, is conducted by qualified Masters. Therefore, provides the advanced recognition and enhances your knowledge and experience as a student or instructor

Recognition provided through adherence to the international rules and regulations that validate the standard globally.

ITF's certification program is designed to ensure that all certificate holders have demonstrated their competence through fair and valid measures.

Our certified member will take the advantage of a unique opportunity to blend practical Taekwon-Do skills with theory that clarifies the skills.

## 5.2. INTERNATIONAL INSTRUCTOR COURSE

Certificated Taekwon-Do Masters who are members of ITF Headquarters Korea are allowed to organize International Instructor course as our sanction event upon previous approval from the HQ.

The minimum length of the course is 2-3 days (approx. 20 hrs) with the curriculum that needs to be approved by the HQ.

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### A SPECIFIC COURSE CONDUCTED BY AN ITF MASTER

All participants will receive a CERTIFICATE of completion of the course. If you are a 4 Degree and above, and pass the practical and theoretical tests at the end of the course, you will receive an International Instructor LICENSE. i.e. you will be qualified as a certified Taekwon-Do instructor that is eligible to grade their students

NB: An International Instructor or Master instructor can grade students up to 2 degree below their own rank.

Our certification program is based strictly on ITF rules, is conducted by qualified masters and is concluded by a test. Therefore, provides the advance recognition and enhances your credibility as an instructor.

Recognition provided through adherence to the international rules and regulations that validate the standard globally.

ITF's certification program is designed to ensure that all certificate holders have demonstrated their competence through fair and valid measures.

Our certified member will take the advantage of a unique opportunity to blend practical Taekwon-Do skills with theory that clarifies the skills.

## 5.3. SKILLS WORKSHOPS

Qualified international instructors may conduct specific skills based workshops after gaining approval from ITF HQ and on completion issue certificates to participants who demonstrate they have acquired the competency levels required by the Instructor.

Specifically designed certificates with ITF HQ tamper evident hologram applied will be provided on application by the Instructor and may be purchased at a minimum quantity of 50. Templates will be provided to allow addition of details such as skill attained, certificate number, date and location of workshop, instructor name, rank and signature and participant name.

#### 5.4. UMPIRE COURSES

The ITF Umpire Committee offers courses in the disciplines of ITF competition that give accreditation to participants based around skills acquired and specific rank requirements. These courses are organised by the ITF Umpire committee and its qualified representatives and are carried out over two days.

#### 5.5. TUL TOUR

These Taekwon-Do Training and cultural tours are either run in conjunction with our Master Instructors or Instructors from the Tour Group. They involve a variety of Training sessions including practicing the Taekwon-Do Tul in relevant historical locations, providing participants with information pertaining to the Tuls and the people associated with the Tul. They may also include specific training sessions on many aspects of ITF Taekwon-Do including Basic techniques, sparring, self-defence and competition practice and umpire rules.

Tul Tour is the exclusive Taekwon-Do training program in South Korea run by ITF HQ.

#### 6.0. TITLES TO BE USED:

- 6.1. Grand Master (Sa Seung) 9<sup>th</sup> Dan
- 6.2. Master (Sa Hyung) 7<sup>th</sup> and 8<sup>th</sup> Dan
- 6.3. Instructor (Sa beum Nim) 4-6<sup>th</sup> Dan
- 6.4. Assistant Instructor (Boo Sa beum Nim) 1<sup>st</sup> -3<sup>rd</sup> Dan
- 6.5. Honorary Black Belt
- 6.6. Honorary Master

## **7.0. AWARDS:**

### **7.1. The Founder's Award**

The Founder's award recognizes an individual or a group that has successfully implemented the Founder's dream in respect to the future of Taekwon-Do. This may include the unification of the fractured ITF organization, the WTF and ITF as well as the two Koreas, or the popularization of Taekwon-Do to increase Global awareness of the art and the strengthen links with the homeland of Taekwon-Do.

Eligibility criteria:

Must be

The Individual or group should be a member or former member of the ITF and have been recognized as such by the founder

The individual or group should be able to demonstrate substantial accomplishment in one or more of the above goals.

### **7.2. Exceptional Disseminator of the Art Award**

The Disseminator of the Art Award recognizes an individual or a group who through their hard work has spread the Art of Taekwon-Do to new social, ethnic or special groups or introduced or promoted Taekwon-Do in new countries or large regions of the world.

Eligibility criteria:

Must be: An ITF instructor/Master or school

Able to provide evidence of a substantial growth of ITF Taekwon-Do in one or more of the areas mentioned in the above descriptor that has been brought about as a consequence of the efforts of the nominee.

### **7.3. Taekwon-Do Competition Award**

The Taekwon-Do Competition Award recognizes individuals and teams that have been characterized by outstanding performances as competitors, referees, coaches or organizers of successful events.

Eligibility criteria:

Must be a Taekwon-Do practitioner for the coach, referee and competitor award and/or any other individual or team for the organizer outstanding award.

Must be able to show substantial achievement on the National/International arena in the area of their nomination over their time of involvement in Taekwon-do

### **7.4. Taekwon-Do Advancement Award TAEKWON-DO**

Advancement Award recognizes an individual that have been successful in areas such Taekwon-do as education, research or technical development. The candidate may be characterized by being an outstanding instructor/master that has educated a substantial number of students; a researcher that has successfully completed several research projects relating to Taekwon-Do, has published many articles in scientific or other journals or periodicals. It may also be an individual who has developed an influential publication about Taekwon-Do that has or will affect the development of the art.

Eligibility criteria:

Any person who has been successfully involved in Teaching Taekwon-do (Master, instructor, assistant instructor, lecturer), authors of books, articles and presentations about the art.

### **7.5. Taekwon-Do Marketing & Promotion Award**

Taekwon-do Marketing and Promotion Award recognize outstanding individuals whose creative abilities, ideas and strategies have significantly improved and broadened the name, insignia and popularity of Taekwon-Do.

Eligibility criteria:

An Individual or organization that has a proven track record working in the marketing field to improve the recognition of the Taekwon-do brand, its values and properties through their excellent marketing skills

### **7.6. Life Dedication to Taekwon-Do Award**

The Lifetime Dedication to Taekwon-do Award recognizes an individual's outstanding, life-long engagement, dedication and achievements in the art of Taekwon-do. This award honors those individual's perseverance hard work and consistent dedication to Taekwon-do regardless of political and organizational fluctuations.

Eligibility criteria:

The Lifetime Dedication to Taekwon-do Award recognizes a person who has been involved continuously in Taekwon-Do for over 30 years and contributed uninterruptedly to the art over that period of time. This award may be presented posthumously where an individuals efforts have not been previously recognized.

### **7.7. The Ambassador of Taekwon-do Award**

The Ambassadors of Taekwon-Do recognizes those who make a difference in Taekwon-do in their communities and the world by volunteering their time, energy and talents to help others.

Eligibility criteria:

Ambassadors of Taekwon-Do recognizes a person who through his/her volunteering work as a leader, mediator, representative has made a significant impact on Taekwon-Do development, promotion and success on the local, national or international arenas.

### 7.8. The Lifetime Achievement Award

The Lifetime Achievement Award will recognize and promote individuals who have made a significant contribution to Taekwon-do over a sustained period of time.

Eligibility criteria:

The Lifetime Achievement Award is Taekwon-do's most prestigious award to an individual who has:

1. - an established history of distinguished service
2. - made a lasting contribution to Taekwon-do
3. - exhibited leadership and provided inspiration to others in the art
4. - Positively influenced Taekwon-do on a state, national or international level.

The Lifetime Achievement Award is an individual award in recognition of a person's outstanding contributions the Taekwon-do field. These contributions may be a new innovation, new knowledge, or ways to promote the art. Importantly, the contributions should be above and beyond the everyday and have had a long lasting impact in the art.

### 7.9. Outstanding Leadership Award

This award recognizes a person, working in the Taekwon-do field for more than 7 years or fewer, who has demonstrated outstanding leadership skills and has made original contributions as a leader, mentor or counselor.

Eligibility criteria:

1. Is a Taekwon-do member in good standing
2. Began working in the field of Taekwon-do within the last 7 years
3. Has demonstrated leadership abilities in the field of Taekwon-do

Leadership Qualities:

Ambitious	Honest (integrity)
Communicator	Mentor
Confident	Motivator/Inspirer
Consistent	Open (good listener)
Creative	Passionate/enthusiastic
Decision maker	Problem solver
Dedicated/responsible	Educator, Visionary

## 7.10. Recognition award

This award recognizes an individuals' effort in respect to a specific event or achievement in Taekwon-Do.

Eligibility criteria:

As nominated by an ITF HQ member and ratified by the COM.

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## 7.11. NOMINATION PROCESS:

Materials to submit:

1. Letter (1,000-1,500 words) explaining in detail how the candidate has met the eligibility criteria. Please provide a 50-word summary explaining why the candidate is deserving of the honor, and the remaining text providing specific examples of demonstrated leadership/innovation abilities. For assistance in preparing your letter, consider explaining briefly how the candidate has demonstrated the leadership qualities in the list below.
2. Provide at least one letter/recommendation from mentors or supervisors of the candidate in support of the nomination. NOTE: The number of recommendations is not as important in the judges' decision as the extent to which the entire nomination package explains how the candidate has demonstrated the leadership qualities in the list below.
3. Must provide a good character check from their National Police or security agency

Deadline for submissions: Nomination packets for the award are three month prior to the Award ceremony.

Send the nomination packets via e-mail to [korea@itfmail.org](mailto:korea@itfmail.org)

### **Presentation**

Awards will be presented at the Award Ceremony

### **Award**

An award letter, trophy etc.

## 8.0. ITF IDENTIFICATION: MEMBERSHIPS CARDS, DAN CARDS AND CERTS, DAN PINS, PASSPORTS

8.1. Specific membership cards will be issued for that will include a photograph, membership number, name, expiry date, nationality and a tamper proof hologram:

8.1a Group membership

- 8.1b Regular Individual
- 8.1c Premium Individual
- 8.2 Specific Degree rank cards will be issued that will include a photograph, rank, degree number, name, date of test, date of birth, nationality and a tamper proof hologram
- 8.3 Degree rank certificates will be issued that will include rank, degree number, name, date of test, membership number, nationality, tamper proof hologram, Orthodox Taekwon-Do embossed stamp, and an International Taekwon-Do Federation “seal” of appropriate colour for degrees (1<sup>st</sup>-3<sup>rd</sup> Silver, 4<sup>th</sup>-6<sup>th</sup> Gold, 7<sup>th</sup>-9<sup>th</sup> Red). This certificate will be signed by the ITF President.
- 8.4 ITF Dan pins will be issued to all degree holders, 1-3<sup>rd</sup> Silver, 4<sup>th</sup> and above Gold.
- 8.5 ITF Rings are available for Degree holders and members in appropriate colours according to rank.
- 8.6 An ITF Passport will be issued that will reflect the members journey through Taekwon-Do by recording, rank achievement and training courses/camps etc attended.

## 9.0 UNIFORMS (DOBOKS) BELT+ LETTERING AND INSIGNIA

- 9.1 ITF approved doboks will be worn with ITF crest on left chest, In addition other insignia such as club badge may be worn on the right chest, and ITF approval logo on the left sleeve and ITF logo on right sleeve.